

Mission Valley ROP

Syllabus for Health and Medical Careers at Irvington High school 2009-10

Course Title	Health and Medical Careers
Section Number	15222
Instructor:	Dr. Dhana Uppula
Room Number:	Room # 103 at Irvington High School
Classroom Telephone Number:	(510) 656- 5711 Ext. 46507 at Irvington High
E-mail:	duppula@mvrop.org
Class Hours:	7:35 AM – 8:20 AM at Irvington High
Resources: text and workbook:	Diversified Health Occupations 6 th edition © 2004
Units of Credit:	10 Credit Units
Prerequisites:	None
Course Objectives:	To give a basic conceptual knowledge about health and related careers.
Course Description	This course is designed to students interested in Health Related Careers. Also helps students to plan to achieve their career goals by having a first hand knowledge about the health industry.
Grading Policy:	Grades are based on assignments, quizzes, tests, reports, group activities, class participation, and final exam.

Materials Required

- Pencils/ erasers
- Blue or black pen
- Highlighter and markers
- Binder paper
- 3x5 flash cards

Each student will need a one-inch, three-ring binder and five sheet protectors for his/her student portfolio project, which will commence at the beginning of the second semester. The portfolio will include a resume, completed job application, one outstanding work sample/project, and a certificate of completion for every student earning a grade of "C" or better.

Grading

97.5% - 110.0%	: A+
89.5% - 97.4%	: A
79.5% - 89.4%	: B
69.5% - 79.4%	: C
59.5% - 69.4%	: D
0.0% - 59.4%	: F

* Quarter grades carry on to next quarter; I do not average two quarters to give a semester grade

* Each semester will be worth 500 pts, giving 1000 pts per year. With extra credit, you can get up 50 pts per semester, consequently 100 pts per year.

Extra Credit

Extra credit is given for extra assignments such as research papers from your choice of interest. Please come and talk to me about what you want to do.

Points can be derived from the following categories:

- 25% Hands on activities/ lab work
- 25% Tests and quizzes
- 25% Research papers and projects
- 15% In-Class Assignments
- 10% Attendance, participation and behavior
- 10% Extra Credit

* Test answers will be discussed in class; students will not be allowed to take them home.

Late Assignments

There is a penalty up to 50% deduction in points for late assignments. Sickness with a doctor's note would enable you to make up an assignment. You need to take work from instructor prior, if you are going out of town for more than 3 days.

Honor Code

Students are expected to do their class work/ home work/ lab work on their own and not copy from someone else. Plagiarism is copying of any kind without citing the author of the

work. Cheating and plagiarism will receive a zero credit and the student will be referred to the administration for suspension.

Absences

- It is very important that you are there in class everyday. Being on time everyday is the most important work ethic in health industry, which shows that you are reliable, dependable, and accountable.
- It is the responsibility of the **student**, not the teacher, to schedule a make-up exam within one week of a student's return.

*Make up assignments will be given for excused absences only, which include medical, legal or bereavement circumstances. Failure to complete make up assignments will adversely affect your grade. If you are tardy or miss a Mission Valley ROP class multiple times, you will lose units of credit and your grade will be adversely affected. **Be advised that credits are earned by attendance only and cannot be made up.***

Norms of Behavior/ Work Ethics

- Courtesy and respect to others
- Undivided attention during lectures
- Assignments completed daily
- Speaking only when called upon
- Being prepared for class every day
- Having necessary supplies ready
- Being on-time to class every day (3 tardies per semester will be excused)
- Not disturbing the class in any way
- Observe honor code

Safety Precautions

- Students should not engage in any dangerous behavior.
- Students should always follow OSHA guidelines.
- Students will be charged for broken equipment or borrowed and lost text book.

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I have *read, understood, and agreed* to the above course outline and rules:

Student Name: _____ Subject: _____ School: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____