



Mission Valley ROP Administration of Justice Syllabus

Instructors' Names: Det. Stan Rodrigues, Det. Steve Mendez,
Ofc. Jimmy Martin
Class Days & Hours: Monday-Friday—0840-0934hrs
Room Number: Tennis Room

Overview of the Course

This course is designed as a comprehensive introduction to law enforcement and criminal justice. This course explores the necessary skills to become a police officer. The general concepts of law enforcement are presented: laws of arrest, search and seizure, constitutional rights, history of law enforcement, and working knowledge of the duties of a police officer.

Course Objectives

- Describe Crime and Criminal Justice
- Recognize the Nature and Extent of Crime and Victims
- Identify Criminal Laws
- Discuss the Police Organization, Role, and Function in Society
- Explain Issues in Policing
- Identify the Courts and Judiciary System
- Compare the Prosecution and the Defense Roles
- Describe the Pre-Trial Procedures
- Explain Criminal Trial Issues
- Recognize Punishment and Sentencing Guidelines
- Discuss Community Sentence Options
- Describe Correctional Institutions and Populations
- Identify Prison Life Elements and Influences
- Recognize the Juvenile Justice System

Text

Policing America; Challenges and Best Practices—Kenneth J. Peak
(Each student will be issued a textbook for this course. It is each student responsibility to care for the textbook. Damaged or lost textbooks will be purchased by the student at Full Replacement Cost! Please care for your textbooks.)

Supplies Needed

- One inch three ring binder
- Three ring binder paper
- Black or blue ink pens
- One MVROP Administration of Justice polo shirt with MVROP patches (information on the cost of this item will be sent home at a later date)

Grading Policy

Grading is based on your completion of all assignments, attendance, participation and citizenship, and quizzes and tests. Any assignments turned in late will lose 10%. Your final grade in the course will be based on the following:

- Assignments and Presentations 30%
- Attendance, Participation and Citizenship 40%
- Quizzes and Tests 30%

After your numerical grade has been calculated, your letter grade will be determined as follows:

- **A** 90-100% of the total percentage points possible
- **B** 80-89% of the total percentage points possible
- **C** 70-79% of the total percentage points possible
- **D** 60-69% of the total percentage points possible
- **F** 0-59% of the total percentage points possible

Attendance, Participation and Citizenship

This is an interactive class and the course work deals with issues that significantly affect a student's success on the job. Much of the work will be done in class and is not necessarily written work. Make up assignments will be given for excused absences only, which include medical, legal or bereavement circumstances. Failure to complete make up assignments will adversely affect your grade. If you are tardy or miss a Mission Valley ROP classes multiple times, you will lose units of credit and your grade will be adversely affected. Be advised that credits are earned by attendance only and cannot be made up.

Law Enforcement agencies seek responsible, honest and outgoing candidates. For this reason, these characteristics are requirements of this class and will be a significant portion of your grade. Law enforcement officers are held to a higher standard and for this reason, your instructors expect you to hold yourself to a higher standard. These skills are shown through your prompt attendance, active participation in the class, and demonstration of citizenship.

These characteristics will be judged on a point system. Each day you will start the class with 25 points. Violations will be deducted as follows:

Tardy for class—10 point violation

Violation of any class infraction—5 points

Violation of any class misdemeanor—10 points

Violation of any class felony—25 points

Classroom rules

Infractions

- Eating or drinking in the classroom. (Bottled water is allowed.)
- Use of an electronic device (i.e. Ipod, cell phone, PSP, etc.)
- Grooming in class
- Talking out of turn
- Any other violation that disrupts the class or requires corrective action by an instructor

Misdemeanors

- Improper attire (any clothing with disrespectful or gang writing, or any violation of the Logan Dress Code)

Felonies

- Lying
- Cheating
- Disrespect. This includes directly disrespectful behavior to others in the class, or any display of racist, sexist or other hateful remarks or writings.

Note: Students and Parent/Guardian must sign the attached notice provided you understand the class syllabus.

I have read and agree to abide by the rules and regulations of the Administration of Justice course as described in the above syllabus.

Print Student Name

Signature

Date

Print Parent/Guardian Name

Signature

Date

Parent email address

Contact phone number

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