

**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
Thursday, September 20, 2012**

**Member Schaefer called the meeting to order at 5 p.m.**

Present:

Larry Sweeney, Clerk  
Sarabjit Cheema, NHUSD Alternate  
Nancy Thomas, NUSD Alternate

Note: Member Sweeney acted as President of the Governing Council to conduct the meeting. (Nancy Thomas represented NUSD in Janice Schaefer's absence and Sarabjit Cheema represented NHUSD in Jonas Dino's absence.)

**Approval of Agenda:**

*Member Thomas made a motion to approve all items on the September agenda. Member Cheema made a second to approve the motion. Members voted 3-0 to approve all items on the September agenda.*

**Communication:**

a. **Items from Staff:**

*Campus Updates*

MVROP's website was redesigned over the summer and has proven to be a useful communication tool for all staff.

Following the departure of Shelley Adams, MVROP worked with a lean administration during the summer and at the start of the school year. As a result of Margie Trujillo being hired as Director of Educational Services, a new vacancy for the ROP Coordinator position was created.

*New School Year*

Superintendent Murchison shared that MVROP administrators had collaborated to create the 2012-2013 school goals. He also distributed copies of the MVROP events and promotional activities calendar to all Governing Council members.

It was also noted that the start of the school year went smoothly and that administration has received feedback from instructors who have observed their full classes are composed of students who display a genuine interest in the program.

*CAROCP Conference*

Superintendent Murchison shared Margie Trujillo was absent from the Governing Council meeting because she was representing MVROP and Superintendent Murchison at the CAROCP Conference taking place in Sacramento.

- b. **Oral Communication:**  
A presentation was given by IT Manager, Phil Subasa, regarding MVROP Technology Updates.
- c. **Written Communication**  
None
- d. **Items from the Board:**  
None
- e. **Public Comment:**  
None

**Consent Calendar:**

*B&F Item #5 was pulled for discussion by Member Thomas. All subsequent inquiries were answered by Marie dela Cruz, MVROP Director of Business Services.*

*Member Thomas made a motion to approve all items in the Consent Calendar. Member Cheema made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.*

**Business and Finance #1**

**Budget Modification Plan**

Marie Dela Cruz, Director of Business Services shared Business and Finance Item #1 and the current fiscal state of California and the impending November ballot measure.

*This is an information only item.*

**Business and Finance #2**

**Review and Approve Report on Fiscal Year 2011-2012 Unaudited Actuals**

Marie Dela Cruz, Director of Business Services reviewed Business and Finance Item #2, Review and Approve Report on Fiscal Year 2011-2012 Unaudited Actuals and answered subsequent inquiries from the Governing Council.

*Member Thomas made a motion to approve Business and Finance Item #2, Review and Approve Report on Fiscal Year 2011-2012 Unaudited Actuals. Member Cheema made a second to approve the motion. Members voted 3-0 to approve Business and Finance Item #2, Review and Approve Report on Fiscal Year 2011-2012 Unaudited Actuals.*

**Business and Finance #3**

**Review and Approve Services Agreement between Fremont Unified School District and Mission Valley ROP**

Marie Dela Cruz, Director of Business Services reviewed Business and Finance Item #3, Review and Approve Services Agreement between Fremont Unified School District and Mission Valley ROP and answered subsequent inquiries from the Governing Council.

*Member Thomas made a motion to approve the Services Agreement between Fremont Unified School District and Mission Valley ROP. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve the Services Agreement between Fremont Unified School District and Mission Valley ROP.*

### **Board Requests**

Member Cheema requested for a copy of the Joint Powers Agreement between MVROP and the three school districts (FUSD, NHUSD, and NUSD) to be sent to her.

Phil Subasa will create user accounts for the Governing Council to access the school website, [www.mvrop.org](http://www.mvrop.org), and the training videos and materials for sexual harassment and isafe.

Member Thomas requested for all four Superintendents (MVROP, NUSD, NHUSD, and FUSD) to have a conversation about the isafe and CIPA training MVROP now conducts with students.

**The meeting was adjourned at 6:40 p.m.**

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Nancy Thomas, NUSD Alternate

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Sarabjit Cheema, NHUSD Alternate

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Larry Sweeney, Clerk