



**Mission Valley ROP**  
**Wednesday, April 17, 2014**  
**4 p.m. Governing Council Meeting**  
**MVROP Board Room**  
**(510) 657-1865 Ext. 15141**



# Agenda

**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
ROP Board Room  
Thursday, April 17, 2014  
Regular Meeting (Open Session): 4 p.m.**

Call to order \_\_\_\_\_ p.m.

**Pledge of Allegiance**

**Roll Call:**  
\_\_\_\_\_ Larry Sweeney, President  
\_\_\_\_\_ Nancy Thomas, Vice President  
\_\_\_\_\_ Jonas Dino, Clerk  
\_\_\_\_\_ Other

**Approval of Agenda:**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

**Communication:**

- a. Items from the Staff
- b. Oral Communication
  - *Construction Technology Program Presentation*
- c. Written Communication
  - *“Students Square Off in Bioscience Quiz Bowl” MercuryNews.com, March 14, 2014*
- d. Items from the Board
- e. Public Comment
  - Blue Speaker Card – Items on the agenda
  - Green Speaker Card – Items not on the agenda

**Consent Calendar:**

- a. **Minutes:**  
Approve minutes from the Governing Council meeting on March 20, 2014.
- b. **Business and Finance:**  
B&F#1 Approve Purchase Orders over \$5,000  
B&F#2 Approve Warrants \$5,000 and above
- c. **Employment and Personnel:**  
E&P#1 Approve Report of Classified Personnel Actions

**End of Consent Calendar:**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

Board comments on Consent Calendar:

\_\_\_\_\_  
\_\_\_\_\_

**Business and Finance #1**

**Information**

Review MVROP Budget Modification Plan

**Board Requests**

\_\_\_\_\_  
\_\_\_\_\_

**Meeting adjourned: \_\_\_\_\_ pm**



# Communication

## Students square off in Bioscience Quiz Bowl

San Jose Mercury News

Posted:

MercuryNews.com

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Ten teams from six Bay Area high schools competed in the Ohlone College LAB Program Quiz Bowl on Feb. 27, buzzing in to answer questions about biology, chemistry and biotechnology. These students are enrolled in the Learning Alliance for Bioscience Program at Ohlone College, which engages them in science, technology, engineering and mathematics courses. While many of their peers have yet to consider life after high school, these students have been immersed in college-level courses and are already on track for a career in emerging bioscience fields.

Though open to anyone in its nine partner high schools, the program has especially targeted underrepresented students who may not otherwise be considering college, and puts them on articulated career pathways.

"Students think they're not very good at science. But then they take biotech classes through the LAB Program and find that they like it and they're good at it, and it encourages them to take it to the next level," said Laurie Issel-Tarver, the LAB Program coordinator and Ohlone College professor.

At the Quiz Bowl, Castro Valley High School took home the first place prize, Newark Memorial's Mission Valley ROP came in second place, and teams from Piedmont Hills High School took third and fourth place prizes.



# Consent Calendar



# Minutes



**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
Thursday, March 20, 2014**

**Member Sweeney called the meeting to order at 4:24pm.**

Present:

Larry Sweeney, President  
Nancy Thomas, Vice-President

**Adjourn to Closed Session at 4:24 p.m.**

**Open Session was reconvened at 4:29 p.m.**

No formal action was taken during closed session.

A discussion regarding the current apportionments and JPA funding transfers, methods and procedures took place. Member Thomas advised for Ms. dela Cruz, on behalf of Mission Valley ROP, to seek confirmation from Alameda County Office of Education on the JPA funding apportionments.

**Approval of Agenda:**

*Member Thomas made a motion to approve all items on the March agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the March agenda.*

**Communication:**

**a. Items from Staff:**

*MVROP Updates*

Superintendent Hanson shared MVROP would be submitting the AB 86 Career Pathways Trust Grant next week. This grant is in partnership with Fremont, Newark, and New Haven Unified School Districts, as well as Ohlone College. Fremont Unified School District is serving as the fiscal agent for this grant effort. Notification for grant approval is not expected until early June.

All high school career fairs have been conducted and registration is underway on the campuses for the 2014-2015 school year.

MVROP held its annual Spring Advisory Meeting Event on March 13 at the center campus. Over 120 people were present representing business and industry, MVROP instructors, staff and students. Three Educational Business Partnership Awards were presented to valued advisors: Lam Research Corporation received the platinum, the Marriott Silicon Valley received the silver, and Oh Cake was given the bronze level. The event was successful and instructors brainstormed about improvements for next year at the recent MVROP staff meeting.

- b. **Oral Communication:**  
MVROP Instructors Jay Crawford and Sal Jacquez and their students presented an overview of the Public Services Programs.
- c. **Written Communication:**  
MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:
- *Letter from Alameda County Office of Education re: 2013-2014 First Interim Report*
  - *“Mission Valley ROP Presents Lam Research Corporation with Platinum Educational Business Partner Award” MVROP Press Release, March 14, 2014*
- d. **Items from the Board:**
- e. **Public Comment:**  
None

**Consent Calendar:**

*Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.*

**Business and Finance #1**

**Review Budget Modification Plan**

Superintendent Hanson and Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the Budget Modification Plan.

*This item is information only.*

**Business and Finance #2**

**Review and Approve Certification of Second Interim Financial Report**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the Certification of the Second Interim Financial Report.

*Member Thomas made a motion to approve Business and Finance #2, Approve a Positive Certification of Second Interim Financial Report. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #2, Approve a Positive Certification of Second Interim Financial Report.*

**Board Requests:**

Member Thomas requested for a breakdown detailing the number of students served for each JPA school district and compare this to funding apportionment levels. This should include on-site service and center service.

**The meeting was adjourned at 5:58 p.m.**

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Larry Sweeney, President

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Nancy Thomas, Vice President

Absent  
Jonas Dino, Clerk



# **Business and Finance**

# MISSION VALLEY ROP

**PURCHASE ORDER REPORT  
PURCHASE ORDERS OVER \$5,000  
BOARD MEETING - APRIL 17, 2014  
PO PERIOD: MARCH 10, 2014 - APRIL 7, 2014  
AGENDA ITEM - B&F #1**

<b>PO NUMBER</b>	<b>VENDOR NAME &amp; ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
145648	VAVRINEK TRINE DAY & CO 81-0635-0-6999-7150-5820-660-6013	Auditing Services	\$ 16,200.00
145654	CREATION ENGINE LLC 81-6300-0-6101-1001-4110-660-6998	Supplies	\$ 5,729.04
145750	RAY WEAVER GENERAL CONTRACTOR 81-0635-0-6703-1001-5670-654-6012	Modifications to Auto Shop Washington High School	\$ 44,203.20
145751	NILES ELECTRIC CO, INC. 81-0635-0-6703-1001-5671-654-6012	Electrical Work Washington High School	\$ 10,800.00

**Mission Valley ROP  
Warrants \$5,000 and above  
From 3/08/14 - 4/7/14  
Fiscal Year 13/14**

B&F #2  
April 17, 2014

Date	Warrant #	Vendor	Purpose	Amount	PO number
3/11/2014	50364486	LCA Architects	Architect services paint/spray booth	\$ 7,425.00	144219
3/11/2014	50364528	PG&E	Electricity 1/29/14-2/28/14	\$ 8,210.12	
3/18/2014	50364641	Delta Dental	Monthly dental premiums	\$ 5,022.52	
3/18/2014	50364740	New Haven USD	Transportation	\$ 5,244.29	140137
3/28/2014	50365620	Computer Pro	Computer lab for Robertson - Prof Bus Dev	\$ 24,347.40	145080



## **Employment & Personnel**

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
GOVERNING COUNCIL

AGENDA ITEM

\_\_\_\_\_ Information

Date: April 17, 2014

X  Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

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**Background:**

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

**Current Status:**

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

**Recommendation:**

Approve Classified Personnel recommendations for: *Employment.*

**Marie dela Cruz**  
(510) 657-1865

**Classified Personnel**  
Division

**Thomas Hanson**  
Superintendent



CONSENT ITEMS  
MISSION VALLEY ROP

Classified Personnel

**New Hires**

<b>NAME</b>	<b>POSITION</b>	<b>HOURS</b>	<b>SUPERVISOR</b>	<b>EFFECTIVE DATE</b>	<b>OTHER</b>
Irene Llavata	Substitute – Classified Clerical	8 hrs/day	Marie dela Cruz	4/1/14	Accounting Technician

**Re-Instatement**

<b>NAME</b>	<b>POSITION</b>	<b>HOURS</b>	<b>SUPERVISOR</b>	<b>EFFECTIVE DATE</b>	<b>OTHER</b>
Kathy Baker	Substitute – Classified Clerical	8 hrs/day	Jim Omlid	3/24/14	Receptionist/ Administrative Services Specialist

(con11Apr13.14)



**End of Consent**



# **Business and Finance**



# **Business and Finance #1**

**MISSION VALLEY ROP  
BOARD OF EDUCATION**

Information  
 Action  
 Presentation

**AGENDA ITEM  
BUSINESS & FINANCE #1**

**Date of Board Meeting: April 17, 2014**

**TITLE: Review Budget Modification Plan**

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**Background:**

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROC/Ps had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROC/Ps became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

The Governor signed the 2013-14 State Budget Act (AB 110) on June 27, 2013 and on July 1, he signed education trailer bill AB 97 (and clean-up bill SB 91) which establishes the Local Control Funding Formula (LCFF) as the new funding model for public schools. The enacted budget includes ROC/P as part of the LCFF base for districts that received the Tier III funding directly from the state. However, the budget included maintenance of effort requirements for ROC/P's.

The maintenance of effort (MOE) requirement for ROC/P JPA's, such as Mission Valley ROP, requires participating districts to pass through funds to the JPA for the 2013-14 and 2014-15 fiscal years, based upon funds received or provided in 2012-13.

**Current Status:**

Mission Valley ROP staff is working with partner districts on course offerings for the 2014-15 school year. Enrollment data for 2013-14 and 2012-13 is presented on the following (4) pages.

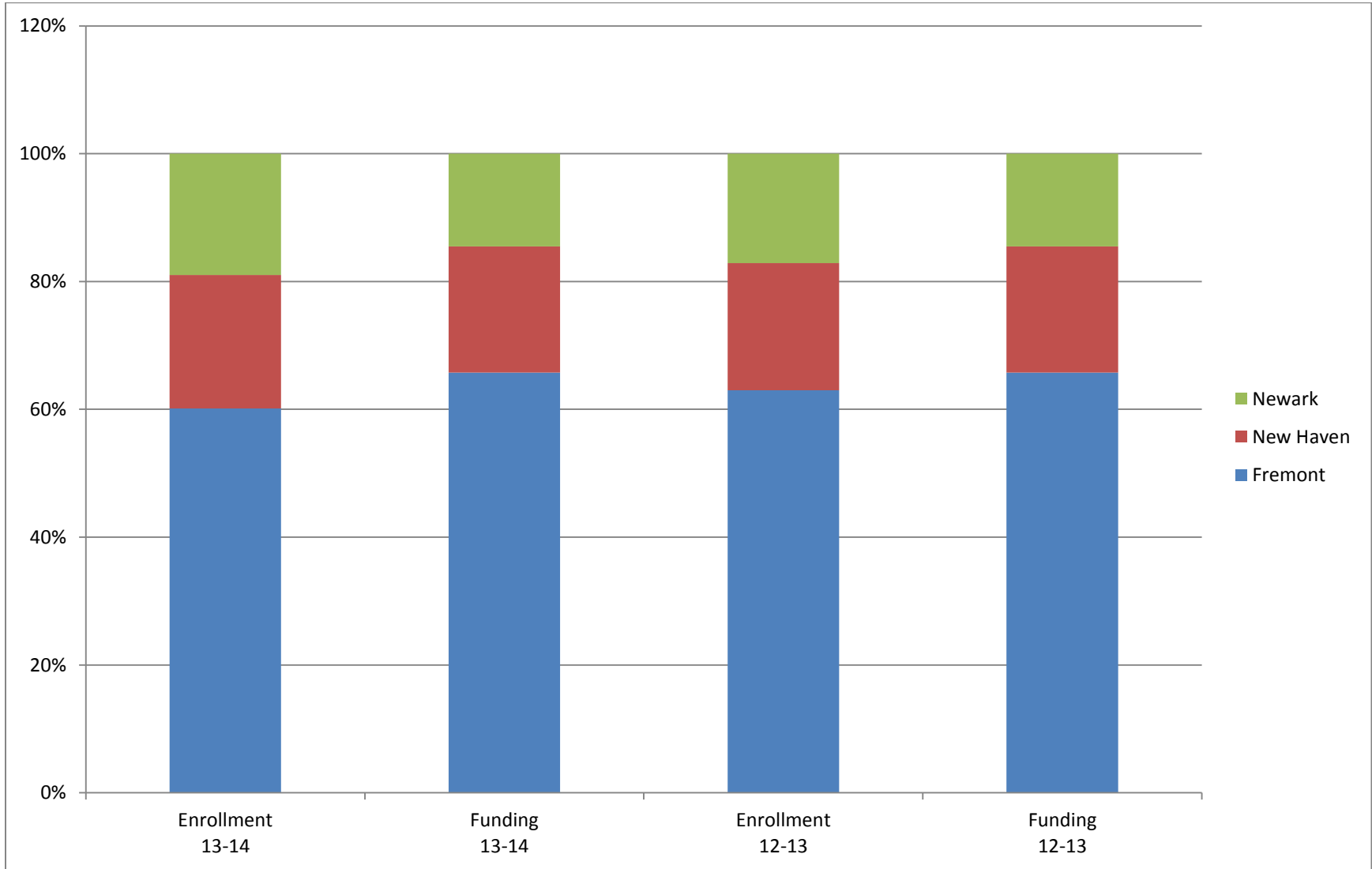
**Recommendation:**

None

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Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
<b>Staff/Contact Person</b>	<b>Location</b>	<b>Division</b>	<b>Superintendent</b>

MISSION VALLEY ROP ENROLLMENT AND FUNDING 2013-14 AND 2012-13



District	2013-14				2012-13			
	Enrollment 13-14	% Enrollment	Funding 13-14	% Funding	Enrollment 12-13	% Enrollment	Funding 12-13	% Funding
Fremont	2,997	60%	4,387,964	66%	3,055	63%	4,387,964	66%
New Haven	1,042	21%	1,318,144	20%	966	20%	1,318,144	20%
Newark	946	19%	969,359	15%	830	17%	969,359	15%
Totals	4,985	100%	6,675,467	100%	4,851	100%	6,675,467	100%

**Enrollment Growth Plans for 2014-15**

- Additional courses in Law Enforcement, Project Lead the Way (PLTW), Culinary and Business and Professional Development
- Project Lead the Way Pathway linked to Junior High Schools

## High School Students by Home School 2013-14

	On Campus	Career Technical Center	Totals
<b>Fremont</b>			
American	562	98	660
Irvington	554	73	627
Kennedy	347	532	879
Mission	336	41	377
Robertson	164	66	230
Vista	0	4	4
Washington	124	73	197
<b>Totals</b>	<b>2087</b>	<b>887</b>	<b>2974</b>

<b>New Haven</b>			
Conley-Carballo	27	11	38
Decoto School I.S.	0	0	0
Logan	874	130	1004
<b>Totals</b>	<b>901</b>	<b>141</b>	<b>1042</b>

<b>Newark</b>			
Bridgepoint	0	14	14
Crossroads	0	4	4
Newark Memorial	730	198	928
<b>Totals</b>	<b>730</b>	<b>216</b>	<b>946</b>

<b>Other (Fremont)</b>			
FAME	0	5	5
Fremont Adult	0	0	0
Fremont Christian	0	1	1
Fremont I.S.	0	2	2
C.O.I.L. Charter	0	15	15
<b>Totals</b>	<b>0</b>	<b>23</b>	<b>23</b>

<b>Grand Totals</b>	<b>3718</b>	<b>1267</b>	<b>4985</b>
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## High School Students by Home School 2012-13

	On Campus	Career Technical Center	Totals
<b>Fremont</b>			
American	561	98	659
Irvington	637	92	729
Kennedy	394	428	822
Mission	247	39	286
Robertson	171	118	289
Vista	0	12	12
Washington	146	85	231
<b>Totals</b>	<b>2156</b>	<b>872</b>	<b>3028</b>

<b>New Haven</b>			
Conley-Carballo	0	9	9
Decoto School I.S.	0	0	0
Logan	851	106	957
<b>Totals</b>	<b>851</b>	<b>115</b>	<b>966</b>

<b>Newark</b>			
Bridgepoint	0	7	7
Crossroads	0	8	8
Newark Memorial	658	157	815
<b>Totals</b>	<b>658</b>	<b>172</b>	<b>830</b>

<b>Other (Fremont)</b>			
FAME	0	6	6
Fremont Adult	0	0	0
Fremont Christian	0	1	1
Fremont I.S.	0	0	0
C.O.I.L. Charter	0	20	20
<b>Totals</b>	<b>0</b>	<b>27</b>	<b>27</b>

<b>Grand Totals</b>	<b>3665</b>	<b>1186</b>	<b>4851</b>
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**End of Board Packet**