



Mission Valley ROP
Thursday, April 23, 2015
4 p.m. Governing Council Meeting
MVRP Board Room
(510) 657-1865 Ext. 15141



Agenda

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, April 23, 2015
Regular Meeting (Open Session) – 4p.m.**

Call to order _____ p.m.

Pledge of Allegiance

Roll Call: _____ Nancy Thomas, President
_____ Jonas Dino, Vice President
_____ Larry Sweeney, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Items from the Staff
- b. Oral Communication
 - *Memorial Ceremony Event Presentation by Public Services Career Pathway
Instructors Sal Jacquez and Jay Crawford*
- c. Items from the Board
- d. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on March 19, 2015.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Adopt Resolution #12-1415
Accept Donations to Mission Valley ROP
 - B&F#4 Approve Services Agreement between MVROP and School
Services of California, Inc.

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review Budget Modification Plan

Board Requests

Adjourn to Closed Session: _____ p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 (the Educational Employment Relations Act) to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Public Employment: Superintendent
Superintendent Performance Evaluation
(Government Code Section 54957)*
- *Conference with Labor Negotiator – Board President Nancy Thomas
Unrepresented Employee: Superintendent
(Government Code Section 54957)*

Reconvene to Open Session: _____ p.m.

Meeting adjourned: _____ pm



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, March 19, 2015**

Member Sweeney called the meeting to order at 4:09 pm.

Present:

Nancy Thomas, President
Jonas Dino, Vice President
Larry Sweeney, Clerk (via conference call)

Approval of Agenda:

Member Dino made a motion to approve all items on the March agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the March agenda.

Communication:

a. Items from Staff:

MVROP Updates

Superintendent Hanson shared:

- He recently went to Sacramento to sit down with our local state legislators to discuss MVROP and CTE funding support for the future. The conversations were positive and Superintendent felt our legislators are supportive of MVROP.
- MVROP continues to promote our CTE programs for students in the Tri-City through students tours for NMHS and JLHS this last week. This and the recently completed round of career fairs on the individual high school campuses has had staff very busy reaching interested students for registering at MVROP for the 2015-2016 school year. The monthly College and Career Specialist meeting shared positive feedback from the CTE promotions.
- MVROP continues to plan filling current and upcoming staff vacancies in certificated, classified, and administrative positions.
- MVROP has commenced working on their WASC report at the recent staff meeting. Breakout groups made of certificated, classified staff were assigned their individual areas of study and given timelines for completion. Administrative staff will serve as support during the process. Staff will compile their findings when they return from summer break.
- Joyce Veasley, the new incoming MVROP Director of Business Services, was introduced to the Governing Council.

b. Oral Communication:

MVROP Superintendent Thomas Hanson introduced Tri-Cities One Stop Career Center employees Robert Hernandez and Trisha Tran, who gave a presentation detailing the services they provide for MVROP students during their classroom workshops.

c. Items from the Board:

None

d. Public Comment:

None

Consent Calendar:

Member Dino made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review Budget Modification Plan

MVROP Superintendent Hanson and former MVROP Director of Business Services, Ms. dela Cruz, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #2

Review and Approve Certification of Second Interim Report

Former MVROP Director of Business Services, Ms. dela Cruz, reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the Certification of the Second Interim Report

Member Sweeney made a motion to approve Board of Education #1, Review and Approve Superintendent Contract Addendum #2. Member Dino made a second to approve the motion. Members voted 3-0 to approve Board of Education #1, Review and Approve Superintendent Contract Addendum #2.

Board Requests:

Member Thomas requested for a special Governing Council meeting be scheduled to conduct a work session where information about the Reserve Plan Facilities Projects. Members Jonas and Sweeney agreed it would be good. Ms. Aldinger will find a date where all members are available to meet in the next few weeks.

Adjourn to Closed Session: 5:02 p.m.

Reconvene to Open Session: 5:30 p.m.

No action was taken.

The meeting was adjourned at 5:30 p.m.

Larry Sweeney, President

Nancy Thomas, Vice President

Jonas Dino, Clerk



Business and Finance

MISSION VALLEY ROP
PURCHASE ORDER REPORT
PURCHASE ORDERS OVER \$5,000
BOARD MEETING - APRIL 23, 2015
PO PERIOD: MARCH 7, 2015 - APRIL 10, 2015
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
155292	Niles Electric 81-0635-0-6506-8111-5671-651-6998	Electrical work PLTW Irvington High School, room 101A	\$ 27,700.00
155293	Ray Weaver General Contractor 81-0635-0-6506-8111-5671-651-6998	Room modifications PLTW Irvington High School, room 101A	\$ 7,912.00
155396	Communication Network Services 81-1100-0-6706-1001-4310-660-6998	Networking PLTW Irvington High School, room 101A	\$ 7,516.30
155397	Vavrinek Trine and Day 81-0635-0-6999-7150-5820-660-6013	Auditing Services	\$ 16,200.00
155398	School Specialty 81-0635-0-6506-1001-4310-651-6998 81-0635-0-6506-1001-4410-651-6998	Furniture PLTW Irvington High School, room 101A	\$ 20,740.13
155441	Computer Pro 81-0635-0-6506-1001-4420-660-6998	Laptops PLTW ROP Center	\$ 21,538.50
155519	Computer Pro 81-0635-0-6506-1001-4310-653-6998	Video cards/memory upgrades PLTW Mission San Jose High School	\$ 7,357.50
155520	Computer Pro 81-0635-0-6506-1001-4310-654-6998	Video cards/memory upgrades PLTW Washington High School	\$ 8,022.40
155527	ITSavvy 81-0635-0-6506-1001-4420-651-6998	Computers PLTW Irvington High School, room 101A	\$ 34,104.91
155544	Troxell Communications	Projector system	\$ 7,303.81

PO	NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
		81-0635-0-6506-1001-4420-651-6998	PLTW	
		81-0635-0-6506-1001-5830-651-6998	Irvington High School, room 101A	
		81-0635-0-6506-1001-4315-651-6998		
155668	Premier Garage		Flooring	\$ 8,863.88
		81-0635-0-6703-8501-5671-667-6998	Auto Tech James Logan High School	
155889	Medco Supply Co		Misc Supplies	\$ 5,296.80
		81-1100-0-6616-1001-4310-662-6998	Sports Therapy ROP and Irvington High School	
155898	San Jose State University		Conference fees	\$ 7,400.00
		81-9601-0-6506-1001-5210-651-6998	PLTW	
		81-9601-0-6506-1001-5210-664-6998	Irvington and Newark Memorial HS	
155899	San Jose State University		Conference fees	\$ 7,400.00
		81-9601-0-6506-1001-5210-654-6998	PLTW	
		81-9601-0-6506-1001-5210-664-6998	Washington and Newark Memorial HS	
155900	San Jose State University		Conference fees	\$ 8,200.00
		81-1100-0-6506-1001-5210-643-6998	PLTW	
		81-1100-0-6506-1001-5210-642-6998	Junior Highs: Hopkins, Horner,	
		81-1100-0-6506-1001-5210-641-6998	Centerville and Walters	
		81-1100-0-6506-1001-5210-646-6998		

Mission Valley ROP
Warrants \$5,000 and above
From 3/7/15 - 4/10/15
Fiscal Year 14/15

B&F #2
 April 23, 2015

Date	Warrant #	Vendor	Purpose	Amount	PO number
3/10/2015	50529111	Trimark	Freezer, 20 qt mixer Culinary Conley	\$ 6,048.12	154324
3/17/2015	50529395	New Haven USD	Payroll reimbursement	\$ 7,792.23	150239
3/24/2015	50529586	State of CA - PERS	Monthly Premiums	\$ 6,931.99	
4/7/2015	50529887	ITSavvy	6 Laptops for PLTW	\$ 11,477.63	155077
4/7/2015	50529890	Jones-Campbell Co	Chairs for rooms 215, 221, 226	\$ 7,439.32	154384
4/7/2015	50530094	Ohlone College Ed	Career & College Readiness Services - MOU	\$ 9,100.00	153645
4/7/2015	50530101	PG&E	Monthly Electricity	\$ 10,007.04	

<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
B&F #3**

DATE OF BOARD MEETING: April 23, 2015

TITLE: Adopt Resolution No. 12-1415
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item</u>
Student of the Year Event	Scott Emmett	\$100.00

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

<u>Joyce Veasley, 657-1865</u>	<u>ROP Center</u>	<u>Bus. Svcs.</u>	<u>Thomas Hanson</u>
Staff Contact Person	Department	Division	Superintendent

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Karen Monroe
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: April 23, 2015

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Local Income	81-0635-0-0000-0000-8699-000-0000	100.00

EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
PR budget, Student of the Year Venue	81-0635-0-6010-7180-5830-660-6010	100.00

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved

_____ Not Approved

Posted by: _____

X Information
X Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

AGENDA ITEM

B&F #4

Date of Board Meeting: April 23, 2015

TITLE: Approve Services Agreement between MVROP and School Services of California, Inc.

Background:

Due to the transition of the former Director of Business Services to the current Director effective March 30, 2015, MVROP would benefit from the services of an independent consultant in issues of school finance, school budgeting, and general fiscal issues.

School Services of California, Inc. provides a leadership team and staff members who come from the ranks of school business officials and California state government. They are seasoned executives with the skills, talents, and abilities to solve problems effectively because they have walked in the shoes of the client.

Current Status:

A new Agreement for Special Services between Mission Valley ROP and School Services of California is recommended. The services provided to MVROP will be effective April 24, 2015 through March 31, 2016.

Recommendation:

Staff recommends approval of the Services Agreement between Mission Valley ROP and School Services of California, Inc. for the remainder of the 2014-2015 school year and continuing through March, 2016 in 2015-2016.

Joyce Veasley 657-1865 x15145
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

AGREEMENT FOR SPECIAL SERVICES
Consultation Services

This is an Agreement between the **MISSION VALLEY ROP**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of April 14, 2015.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, school budgeting, and general fiscal issues; and

WHEREAS, Consultant is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. ~~The Consultant agrees to assist the Client with issues regarding school finance, school budgeting, and general fiscal issues.~~
2. The Client agrees to pay the Consultant the amount of \$3,000 per month, plus expenses, upon receipt of billing from Consultant.
 - a. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, conference call charges, shipping, and duplication of materials.
 - b. This Agreement shall be for the period commencing April 14, 2015, and terminating March 31, 2016. It may be terminated at any time prior to March 31, 2016, by either party on thirty (30) days' written notice. In case of cancellation, the Client shall be liable for any costs accrued to date of cancellation.

- c. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____ DATE: _____
THOMAS HANSON
Superintendent
Mission Valley ROP

BY: _____ DATE: _____
MAUREEN EVANS
Vice President
School Services of California, Inc.



End of Consent



Business and Finance



Business and Finance #1

**MISSION VALLEY ROP
BOARD OF EDUCATION**

Information
 Action
 Presentation

**AGENDA ITEM
BUSINESS & FINANCE #1**

Date of Board Meeting: April 23, 2015

TITLE: Budget Modification Plan

Background:

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROC/Ps had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROC/Ps became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15. Flexibility ended in 2012/2013 and maintenance of effort (MOE) began in 2013/2014 through 2014/2015.

The Governor signed the 2013-14 State Budget Act (AB 110) on June 27, 2013 and on July 1, he signed education trailer bill AB 97 (and clean-up bill SB 91) which establishes the Local Control Funding Formula (LCFF) as the new funding model for public schools. The enacted budget includes ROC/P as part of the LCFF base for districts that received the Tier III funding directly from the state. However, the budget included maintenance of effort requirements for ROC/P's.

The MOE requirement for ROC/P JPA's, such as Mission Valley ROP, requires participating districts to pass through funds to the JPA for the 2013-14 and 2014-15 fiscal years, based upon funds received or provided in 2012-13.

Current Status:

The Governor's 2015-16 Budget Proposal was released on January 9, 2015. The budget proposal included \$250 million in each of the next 3 years for a new transitional CTE Incentive Grant Program, in lieu of continuing the Career Pathways Trust Grant. Priority will be given to LEAs working in partnerships with other LEAs to offer regional programs. Unlike the Career Pathways Trust Grant, it is a matching grant program and is intended to accelerate the development of new and expanded high-quality CTE programs. Between 2011-12 and 2012-13 CTE enrollment decreased 12% statewide.

The Governor will announce his 2015-16 revised budget proposal on or around May 20, 2015. Details of the revised budget will be provided at future Board Meetings.

Recommendation:

Information only. No action recommended.

Joyce Veasley, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
Staff/Contact Person	Location	Division	Superintendent



End of Board Packet