

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, December 18, 2013**

Member Sweeney called the meeting to order at 4:06 p.m.

Present:

Jonas Dino, President
Larry Sweeney, Vice President
Nancy Thomas, Clerk

Adjourn to Closed Session at 4:07 p.m.

Open Session was reconvened at 4:28 p.m.

No formal action was taken during closed session.

Approval of Agenda:

Member Thomas made a motion to approve all items on the December 18, 2013 agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the December 18, 2013 agenda.

Communication:

a. Items from Staff:

MVROP Superintendent Hanson shared Director Trujillo has been coordinating with schools to expand the Project Lead the Way (PLTW) pathway. Washington and Newark Memorial High are now planning to offer a section of the program on their campuses and are in the process of training instructors. A recent PLTW consortium meeting highlighted the future of the pathway and how it should be run to remain sustainable. A new advisor, a BART representative, has now joined the consortium which can open many doors for collaboration in the future.

Superintendent Hanson went on to share the plans for the paint booth, which are nearly complete. Changes were made to the original blueprint at the recommendation of our business and industry advisors.

Both Superintendent Hanson and Director Trujillo met with FUSD regarding upgrades to classrooms. Similar meetings are being conducted with NUSD and NHUSD. A few classrooms are higher priority due to time constraints for offering programs. All communication has been received positively thus far and the collaboration for the facility upgrades has run smoothly.

In addition, the MVROP Superintendent and the Director also attended the recent meeting in Sacramento focusing on the regional coordination of CTE pathways. It is a very challenging plan that will link CTE with colleges, community colleges, and high schools.

MVROP hosted an “Hour of Code” on December 10 in two computer labs at the MVROP center campus. It was in collaboration with a global-wide effort to teach code. About 60 members of the public, ranging from elementary school age to seniors participated in this venture.

The Electronic Media Production Academy students at the Logan High site placed in the top ten of a national competition. They will receive their prize money in the form of valuable equipment for the program in the coming months. It is a notable achievement and a testament to their skills.

MVROP conducted interviews for a culinary arts instructor position which will be located at Conley-Caraballo High part time for the second semester this year and additionally at Robertson High part time at the start of the 2014-2015 school year.

b. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *Letter from Alameda County Office of Education re: 2013-2014 Adopted Budget*
- *“EMP Program Students Finalists in National Contest”, MVROP Press Release, December 6, 2013*

d. Items from the Board:

Member Thomas was very pleased with the new MVROP brochure created by PR Administrator, Allison Aldinger. She felt it would serve as an effective tool to market the school.

Member Sweeney shared Fremont Unified School District’s (FUSD) plan to go out for a bond measure which will fund necessary facility upgrades for schools. It is expected to go out any time between June and November of 2014.

Member Dino commended the recent presentation given by Superintendent Hanson and Director Trujillo at the December New Haven Unified School District’s (NHUSD) Board of Education meeting. He shared that NHUSD will also be pursuing a bond measure, but it will focus on technology upgrades and sustainability.

e. Public Comment:

None

Consent Calendar:

Member Thomas requested additional information regarding the process for bids going out to contract for professional services. She also would like to see a more detailed report on the Reserve Allocation Plan.

Note: The agenda minutes should reflect the month of November 2013.

Member Thomas made a motion to approve all items in the Consent Calendar, with the noted changes. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar, with the noted changes.

Business and Finance #1

Review Budget Modification Plan

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the status of the reserve allocation plan resulting from excess property tax funding. More information will continue to be provided for the Governing Council as the plan activity continues to progress.

This item is information only.

Business and Finance #2

Review and Approve Salary Increase for 2013-14

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 and answered subsequent Board inquiries.

Note: An adjustment is necessary for page 42, in the last row of the first column (Total Compensation Average Cost Per Employee) should reflect \$152,713. On page 43, the figure for the last row of the first column (Total Compensation Average Cost Per Employee) should be \$125,991.

Member Thomas made a motion to approve Business and Finance #2, Review and Approve Salary Increase for 2013-2014, with the noted changes. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Review and Approve Salary Increase for 2013-2014, with the noted changes.

Business and Finance #3

Review and Approve Certification of First Interim Report

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3 and answered subsequent Board inquiries regarding the Certification of the First Interim Report.

Member Thomas made a motion to approve Business and Finance #3, Approve Certification of First Interim Report. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Approve Certification of First Interim Report.

Business and Finance #4

Review and Accept Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013

Ki Lam, an auditor from Vavrinek, Trine, Day & Co., presented the MVROP Audit Report for the Fiscal Year 2012/2013. Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #4 and answered subsequent Board inquiries regarding the Audit Report.

Member Thomas made a motion to approve Business and Finance #4, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #4, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013.

Board of Education #1

**Review and Approve Spring 2014
Governing Council Meeting Dates**

Allison Aldinger, MVROP Public Relations Administrator, reviewed Board of Education Item #1 and answered subsequent Board inquiries.

Note: the meetings will commence at 4 p.m.

Member Thomas made a motion to approve Board of Education Item #1, Approve Spring 2014 Governing Council Meeting Dates. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Board of Education Item #1, Approve Spring 2014 Governing Council Meeting Dates.

The meeting was adjourned at 5:14 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk