

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, February 15, 2018
Regular Meeting (Open Session) – 4 p.m.
Closed Session: Following Open Session**

Call to order _____ p.m.

Pledge of Allegiance

Roll Call:
_____ Nancy Thomas, President
_____ Sharan Kaur, Vice President
_____ Larry Sweeney, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Oral Communication
 - *MVROP Student PLTW Presentation*
- b. Items from the Staff
- c. Written Communication
 - *2018 MVROP Educators' Brunch Event Announcement*
 - *Letter from Alameda County Office of Education re: 2017-18 2017-18 First Interim Report, January 26, 2018*
 - *2018 MVROP CTE Program Showcase Announcement*
- d. Items from the Board
- e. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on January 18, 2018.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders Over \$5,000
 - B&F#2 Approve Warrants \$5,000 and Above
 - B&F#3 Approve Audit Agreement with Vavrinek, Trine, Day & Company, LLP to provide financial audit services for year ending June 30, 2018
- c. **Employment and Personnel:**

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MVROP Fiscal Update

Business and Finance #2

Information

Review CTEIG Financial Update

Board of Education #1

Information/Action

Review and Approve Revised Job Description for Senior Accounting Technician
Classified Clerical Position

Motion: _____
Second: _____
Vote: _____

Board of Education #2

Information/Action

Review and Approve Revised Job Description for Grants Coordinator/Administrative
Assistant Classified Clerical Position

Motion: _____
Second: _____
Vote: _____

Board of Education #3

Information/Action

Review and Approve Revised Job Description for Accounting Technician Classified
Clerical Position

Motion: _____
Second: _____
Vote: _____

Board of Education #4

Information/Action

Review and Approve Revised Job Description for Personnel Technician Classified Clerical Position

Motion: _____

Second: _____

Vote: _____

Board Requests

Adjourn to Closed Session: _____ p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Public Employment: Superintendent
(Government Code Section 54957)*

Reconvene to Open Session: _____ p.m.

Meeting adjourned: _____ pm