

**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
Thursday, February 15, 2018**

**Member Thomas called the meeting to order at 4:08 pm.**

Present:

Nancy Thomas, President  
Sharan Kaur, Vice President

**Approval of Agenda:**

*Member Kaur made a motion to approve all items on the February agenda. Member Thomas made a second to approve the motion. Members voted 2-0 to approve all items on the February agenda.*

**Communication:**

**a. Oral Communication:**

MVROP Instructor Ms. Farooq and her PLTW students gave a presentation to the Governing Council.

**b. Items from Staff:**

Superintendent Hanson shared:

- MVROP will hold a ribbon cutting ceremony to commemorate the project's completion on Friday, March 9<sup>th</sup> at 11:30 a.m.
- A small space adjacent to the current NMHS Culinary Arts kitchen will be altered into a small café. The café is to function as production and work experience for students.
- MVROP hosted its annual Educators' Brunch on February 1<sup>st</sup> at 8 a.m. at the ROP Center Campus. The event had strong attendance and gave visitors a chance to see classrooms and students in action.
- FUSE Fellow, Parker Thomas, conducted a brainstorming meeting at the MVROP Center Campus on February 2<sup>nd</sup>. The purpose of the meeting was to create an educational employment model of advanced manufacturing for students.
- Last week Superintendent Hanson attended legislative meetings with our state representatives in Sacramento in support of CTE.
- The MVROP Proposition 51 application did not score high enough to be in the range to be a candidate for funding.
- MVROP will host a CTE Program Showcase at the Center Campus on February 22<sup>nd</sup> from 6:30 to 8 p.m.

**c. Written Communication:**

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *2018 MVROP Educators' Brunch Event Announcement*
- *Letter from Alameda County Office of Education re: 2017-18 2017-18 First Interim Report, January 26, 2018*

• 2018 MVROP CTE Program Showcase Announcement

**d. Items from the Board:**

Member Kaur requested to hold a moment of silence for the victims of the recent Florida school shooting.

**e. Public Comment:**

None

**Consent Calendar:**

*Member Kaur pulled B&F #2 for discussion.*

*Member Kaur made a motion to approve all items in the Consent Calendar. Member Thomas made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.*

**Business and Finance #1**

**Review MVROP Fiscal Update**

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

*This item is information only.*

**Business and Finance #2**

**Review CTEIG Financial Update**

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the item.

*This item is information only.*

**Board of Education #1**

**Review and Approve Revised Job Description for Senior Accounting Technician Classified Clerical Position**

MVROP Business Services Director, Joyce Veasley, reviewed Board of Education Item #1 and answered subsequent Board inquiries regarding the item.

*Member Kaur made a motion to approve Board of Education #1, Review and Approve Revised Job Description for Senior Accounting Technician Classified Clerical Position. Member Thomas made a second to approve the motion. Members voted 2-0 to approve Board of Education #1, Review and Approve Revised Job Description for Senior Accounting Technician Classified Clerical Position.*

**Board of Education #2**

**Review and Approve Revised Job Description for Grants Coordinator/ Administrative Assistant Classified Clerical Position**

MVROP Business Services Director, Joyce Veasley, reviewed Board of Education Item #2 and answered subsequent Board inquiries regarding the item.

*Member Kaur made a motion to approve Board of Education #2, Review and Approve Revised Job Description for Grants Coordinator/ Administrative Assistant Classified Clerical Position. Member Thomas made a second to approve the motion. Members voted 2-0 to approve Board of Education #2, Review and Approve Revised Job Description for Grants Coordinator/ Administrative Assistant Classified Clerical Position.*

**Board of Education #3**

**Review and Approve Revised Job Description for Accounting Technician Classified Clerical Position**

MVROP Business Services Director, Joyce Veasley, reviewed Board of Education Item #3 and answered subsequent Board inquiries regarding the item.

*Member Kaur made a motion to approve Board of Education #2, Review and Approve Revised Job Description for Grants Coordinator/ Administrative Assistant Classified Clerical Position. Member Thomas made a second to approve the motion. Members voted 2-0 to approve Board of Education #2, Review and Approve Revised Job Description for Grants Coordinator/ Administrative Assistant Classified Clerical Position.*

**Board of Education #4**

**Review and Approve Revised Job Description for Personnel Technician Classified Clerical Position**

MVROP Business Services Director, Joyce Veasley, reviewed Board of Education Item #4 and answered subsequent Board inquiries regarding the item.

*Member Kaur made a motion to approve Board of Education #4, Review and Approve Revised Job Description for Personnel Technician Classified Clerical Position. Member Thomas made a second to approve the motion. Members voted 2-0 to approve Board of Education #4, Review and Approve Revised Job Description for Personnel Technician Classified Clerical Position.*

**Board Requests:**

None

**Adjourned to Closed Session at 5:14 p.m.**

**Reconvened to Open Session: 5:24 p.m.**

No action was taken during Closed Session.

**Meeting adjourned: 5:24 p.m.**

---

Nancy Thomas, President

---

Sharan Kaur, Vice President

---

Larry Sweeney, Clerk