

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, January 19, 2018**

Member Sweeney called the meeting to order at 4:01 pm.

Present:

Larry Sweeney, President
Nancy Thomas, Vice President
Sharan Kaur, Clerk

Board of Education #1

Election of Officers

Member Kaur made a motion to elect Nancy Thomas, Newark Unified School District, to the office of President of the MVROP Governing Council. Member Sweeney made a second to the motion. Members voted 3-0 to elect Nancy Thomas as President of the MVROP Governing Council. Member Thomas will serve in that office for the remainder of the school year through December of 2018.

Member Thomas made a motion to elect Sharan Kaur, New Haven Unified School District, to the office of Vice President of the MVROP Governing Council. Member Sweeney made a second to the motion. Members voted 3-0 to elect Sharan Kaur to the office of Vice President of the MVROP Governing Council. Member Kaur will serve in that office for the remainder of the school year through December of 2018.

Member Thomas made a motion to elect Larry Sweeney, Fremont Unified School District, to serve as Clerk of the MVROP Governing Council. Member Kaur made a second to the motion. Members voted 3-0 to elect Larry Sweeney as Clerk of the MVROP Governing Council. Member Sweeney will serve in that office for the remainder of the school year through December of 2018.

Newly elected MVROP Board President, Nancy Thomas, ran the remainder of the Governing Council meeting.

Approval of Agenda:

Member Sweeney made a motion to approve all items on the January agenda. Member Kaur made a second to approve the motion. Members voted 3-0 to approve all items on the January agenda.

Communication:

a. Items from Staff:

Superintendent Hanson shared:

- MVROP has been reaching out to valued business leaders in the area for support with ongoing costs for the PLTW pathway. MVROP received a \$30,000 grant from Lam Research. MVROP recently met with Fremont Bank about potential grant opportunities for the PLTW program pathway. Cargill has also been approached.

- MVROP has conducted Board of Education Meeting presentations for two MVROP JPA Districts; New Haven and Newark Unified School Districts. A pending presentation date with FUSD should be solidified soon.
- A productive facilities meeting with JLHS took place regarding the Culinary Arts program classroom. A district-approved architect was present. The current and adjacent classroom have been designated for the project.
- The IHS Culinary Arts program instructor may be retiring at the conclusion of this school year. MVROP has plans to upgrade the existing classroom and support the replacement instructor.
- The MVROP spray booth is functioning smoothly and being utilized by our Auto Body Painting and Refinishing instructor. A final punch list meeting will be held on January 20th. MVROP plans to hold a ribbon cutting ceremony to commemorate the project's completion.
- MVROP will continue to meet with all high school principals over the next two weeks. The discussions are centered on program offerings and supporting CTE on their campuses.
- MVROP will host its annual Educators' Brunch on February 1st at 8 a.m.
- MVROP will host a CTE Program Showcase at the Center Campus on February 22nd from 6:30 to 8 p.m.
- MVROP will host an ELAC meeting for Newark parents on the evening of February 7th
- The regional Technical Assistance providers of the CTEIG grant will hold their workshop at the MVROP Center Campus on January 30th.
- FUSE Fellow, Parker Thomas, will be holding a brainstorming meeting at the MVROP Center Campus on February 2nd. The purpose of the meeting is to create an educational pipeline to manufacturing for students.

b. Oral Communication:

MVROP Superintendent Hanson presented the MVROP Legislative Update to the Governing Council.

c. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *MVROP Winter 2017 Reflections Newsletter, December 19, 2017*

d. Items from the Board:

Member Thomas acknowledged MVROP for sharing the recent MVROP Reflections Newsletter. She also thanked MVROP Superintendent Hanson for the recent presentation at the NUSD Board of Education meeting.

d. Public Comment:

None

Consent Calendar:

Member Thomas pulled C&I #1 for discussion.

Member Sweeney made a motion to approve all items in the Consent Calendar, excluding C&I #1. Member Kaur made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar, excluding C&I #1.

Member Kaur made a motion to approve C&I #1. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve C&I #1.

Business and Finance #1

Review and Accept Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2016/2017

An auditor from Vavrinek, Trine, Day & Co. presented her findings from the Final Audit Report for the Fiscal Year 2016/2017 for Mission Valley ROP.

Member Kaur made a motion to approve Business and Finance #1, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2016/2017. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #1, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2016/2017.

Business and Finance #2

Review MVROP Fiscal Update

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #3

Review CTEIG Financial Update

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #3 and answered subsequent Board inquiries regarding the item.

This item is information only.

Board Requests:

Member Thomas requested the Governing Council be more involved in the audit process. This would include the options of having a meeting or interview call with the auditor, an audit plan, and a year-end Governing Council communication letter.

Member Kaur requested to have an update on the student presentation at the California State PLTW Conference.

The meeting was adjourned at 5:23 p.m.

Nancy Thomas, President

Sharan Kaur, Vice President

Larry Sweeney, Clerk