

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, March 17, 2016**

Member Dino called the meeting to order at 4:06 pm.

Present:

Jonas Dino, President
Larry Sweeney, Vice President
Nancy Thomas, Clerk

Approval of Agenda:

Member Sweeney made a motion to approve all items on the March agenda. Member Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the March agenda.

Communication:

a. Items from Staff:

Superintendent Hanson shared:

- The MVROP WASC report has been submitted to the visiting committee for review. The visit will take place on April 25. Kay Heartley is serving as the committee chairperson.
- MVROP is collecting applications for the ROP Program Coordinator position vacancy. There are plans to conduct interviews during the second week of April. If there are no qualified applicants, the position will be reposted.
- MVROP and NHUSD have been celebrating the success of Eba Mohamed and his Automotive Technology students as they compete in New York for the national Samsung “Solve for Tomorrow” Contest Pitch Event.
- A week ago Torlakson announced all CTEIG recipients, which MVROP was included in. Final grant award notification has yet to be received, but should arrive shortly. MVROP was approved for the full amount requested.

b. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following item with the Governing Council:

- *Letter from Alameda County Office of Education re: 2015-16 First Interim Report*
- *“Local Students are Finalists in \$2 Million Samsung Competition”, Fremont Patch, March 1, 2016*
- *“Mission Valley ROP/ James Logan Named National Finalist”, The Tri-City Voice, March 1, 2016*
- *“JLHS Students Compete in National Samsung STEM Contest”, MVROP CTE Trending Newsletter, March 11, 2016*

d. Items from the Board:

Member Thomas requested for a yearly report of service levels broken down by district to be provided to the MVROP Governing Council members. Superintendent Hanson recommended it be distributed each October.

- e. **Public Comment:**
None

Consent Calendar:

Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review MVROP Fiscal Update

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the Mission Valley ROP Fiscal Update.

This item is information only.

Business and Finance #2

Review and Approve Certification of Second Interim Financial Report

MVROP Superintendent Hanson reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the Certification of Second Interim Financial Report.

Member Sweeney made a motion to approve Business and Finance #2, Review and Approve Certification of Second Interim Financial Report. Member Thomas made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Review and Approve Certification of Second Interim Financial Report.

Board of Education #1

Review and Approve Revised Job Description for Administrative Secretary Classified Clerical Position

MVROP Director of Educational Services, Cliff Adams-Hart, reviewed Board of Education #1 and answered subsequent Board inquiries regarding the Revised Job Description for Administrative Secretary Classified Clerical Position.

Member Thomas made a motion to approve Board of Education #1, Review and Approve Revised Job Description for Administrative Secretary Classified Clerical Position. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Board of Education #1, Review and Approve Revised Job Description for Administrative Secretary Classified Clerical Position.

Board of Education #2

Review WASC Action Plan Draft

MVROP Director of Educational Services, Cliff Adams-Hart, reviewed Board of Education #1 and answered subsequent Board inquiries regarding the New Job Description for Grant Coordinator/ Administrative Assistant Classified Clerical Position.

Member Sweeney made a motion to approve Board of Education #2, Review and Approve Review and Approve New Job Description for Grant Coordinator/ Administrative Assistant Classified Clerical Position. Member Thomas made a second to approve the motion. Members voted 3-0 to approve Board of Education #2, Review and Approve New Job Description for Grant Coordinator/ Administrative Assistant Classified Clerical Position.

Adjourn to Closed Session: 4:52p.m.

Reconvene to Open Session: 5:35 p.m.

No action was taken.

The meeting was adjourned at 5:35 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk