

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, March 16, 2017**

Member Sweeney called the meeting to order at 4:01 pm.

Present:

Larry Sweeney, President
Nancy Thomas, Vice President
Sharan Kaur, Clerk

Approval of Agenda:

Member Kaur made a motion to approve all items on the March agenda. Member Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the March agenda.

Communication:

b. Oral Communication:

MVROP Instructor Cindy Hurst gave a presentation focusing on the Business and Professional Development program.

a. Items from Staff:

- Superintendent Hanson shared:
 - Superintendent Hanson was in the Sacramento on March 13-14th for the CAROCP legislative visits. He had several meetings including one with Asm. Chu, which went very well.
 - On March 3, MVROP and the Tri-Cities One Stop Career Center brought students to the Newark Ohlone College Campus. One hundred and thirty students from the Business and Professional Development courses on the BHS, RHS, and CCHS campuses, in addition to, the MVROP Center Campus, participated. The trip had students pre-enroll for classes and explore future opportunities at Ohlone College.
 - The new CA CTE Harris Dashboard data, which has collected student and program information from ROCP's throughout the state, was given to the Governing Council. The information is the first phase towards showing the demand for jobs where people are not trained and the CTE programs that successfully fill that void. This information will be used to continue lobby efforts in support of CTE funding as Governor Brown's term ends. Superintendent suggested a possible presentation of the Dashboard for the April board meeting.
 - The second round of interviews for the Culinary Arts instructor position for the BHS site were conducted. Both top candidates are very promising and MVROP feels confident that plans to launch a program soon are on track for an April start.
 - The Year 2 CTEIG application was submitted and the state board has made its funding approvals. MVROP has yet to receive any notification regarding our application submission. A letter should be arriving shortly.

c. Items from the Board:

Member Thomas thanked Superintendent Hanson for his presentation at the

recent NUSD Board of Education meeting. She also commended the efforts MVROP has been making to showcase data which demonstrates the importance and success of CTE programs.

Member Kaur echoed this sentiment and suggested for Superintendent Hanson to present again in the future to NHUSD with similar CTE program data which has more detail specific to MVROP programs in comparison to local CTE providers.

- e. **Public Comment:**
None

Consent Calendar:

Member Thomas made a motion to approve all items on the Consent Calendar. Member Kaur made a second to approve the motion. Members voted 3-0 to approve all items on the Consent Calendar.

Business and Finance #1

Review MVROP Fiscal Update

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #2

Review CTEIG Financial Update

Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #3

Review and Approve Certification of Second Interim Financial Report

Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #3 and answered subsequent Board inquiries regarding the item.

The Governing Council Members agreed that in the future they would like to see more detail in the differences regarding the trends from 1st and 2nd Interim reporting to better help them have a clear picture of the current budgeting landscape.

Member Thomas made a motion to approve Business and Finance #3, Review and Approve Certification of Second Interim Financial Report. Member Kaur made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Review and Approve Certification of Second Interim Financial Report.

Business and Finance #4

Review and Approve Salary Increase- All Staff- Effective July 1, 2017

Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #4, and with Superintendent Hanson, answered subsequent Board inquiries regarding the item.

The Governing Council requested to have additional historical information regarding the item in the April meeting to understand the salary gap that MVROP is addressing. Ms. Veasley agreed to provide this information.

The item was pushed to be a scheduled agenda item for the April meeting.

Business and Finance #5

Review and Approve Additional Longevity Steps- Classified Non-Management Staff- Effective July 1, 2017

Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #5 and answered subsequent Board inquiries regarding the item.

Member Sweeney requested for any future items of a financial nature of this type to be accompanied by information detailing the potential fiscal impact.

Member Thomas made a motion to approve Business and Finance #5, Review and Approve Additional Longevity Steps- Classified Non-Management Staff- Effective July 1, 2017. Member Kaur made a second to approve the motion. Members voted 3-0 to approve Business and Finance #5, Review and Approve Additional Longevity Steps- Classified Non-Management Staff- Effective July 1, 2017.

Business and Finance #6

Review and Approve Advancement on Step and Column for Continuing Education- Classified Non-Management- Effective July 1, 2017

Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #6 and answered subsequent Board inquiries regarding the item.

Member Thomas requested to have this item return as a board policy item for the April meeting. Supporting information should detail more information on specifics of the salary schedules and the progression when combined with additional credits/units from additional education and training. All Governing Council Members agreed that additional information that shows the potential fiscal impact should also accompany the future board policy.

Board Requests:

None

Adjourn to Closed Session: 5:38 p.m.

Reconvene to Open Session: 6:15 p.m.

No action was taken.

The meeting was adjourned at 6:15 p.m.

Larry Sweeney, President

Nancy Thomas, Vice President

Sharan Kaur, Clerk