



**Mission Valley ROP**  
**Thursday, October 17, 2013**  
**4 p.m. Governing Council Meeting**  
**MVROP Board Room**  
**(510) 657-1865 Ext. 15141**



# Agenda

**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
ROP Board Room  
Thursday, October 17, 2013  
Regular Meeting (Open Session) – 4p.m.**

Call to order \_\_\_\_\_ p.m.

**Pledge of Allegiance**

**Roll Call:**  
\_\_\_\_\_ Jonas Dino, President  
\_\_\_\_\_ Larry Sweeney, Vice President  
\_\_\_\_\_ Nancy Thomas, Clerk  
\_\_\_\_\_ Other

**Approval of Agenda:**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

**Communication:**

- a. Items from the Staff
- b. Oral Communication
  - *Presentation of the 2013 MVROP Teacher of the Year Award*
  - *Project Lead the Way (PLTW) Program Presentation*
- c. Written Communication
  - *“Pharmacy Program Returns to ROP” MercuryNews.com, October 3, 2013*
  - *“Adult Pharmacy Technology Program Returns to Mission Valley ROP”, The Tri-City Voice, October 8, 2013*
- d. Items from the Board
- e. Public Comment
  - Blue Speaker Card – Items on the agenda
  - Green Speaker Card – Items not on the agenda

**Consent Calendar:**

- a. **Minutes:**  
Approve minutes from the Governing Council meeting on September 17, 2013.
- b. **Business and Finance:**
  - B&F#1 Approve Purchase Orders over \$5,000
  - B&F#2 Approve Warrants \$5,000 and above
  - B&F#3 Adopt Resolution # 6-1314  
Accept Donations to Mission Valley ROP
  - B&F#4 Approve Memorandum of Understanding between  
MVROP and California Nursery Company (CalNurco)
- c. **Employment and Personnel:**

**End of Consent Calendar:**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

Board comments on Consent Calendar:

\_\_\_\_\_  
\_\_\_\_\_

**Business and Finance #1**

**Information**

Review Budget Modification Plan

**Board of Education #1**

**Information**

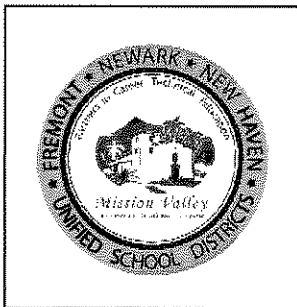
Review Paperless Governing Council Packets

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

**Board Requests**

\_\_\_\_\_  
\_\_\_\_\_

Meeting adjourned: \_\_\_\_\_ pm



# Communication

## Pharmacy program returns to ROP

*Fremont Bulletin Staff Fremont Bulletin*

*Posted:*

MercuryNews.com

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After years of having to reduce the number of adult courses due to restructured educational funding from legislation, Mission Valley Regional Occupational Program is re-launching its adult pharmacy technology program.

This program has been recognized by California Pharmacy Technology Association for two years as the "Pharmacy Technician Program of the Year."

Mission Valley ROP is currently holding information sessions and conducting entrance testing for enrollment into the program and welcomes anyone interested in pursuing this career pathway to visit the school at 5019 Stevenson Blvd., call 657-1865 or visit [mvrop.org](http://mvrop.org).

The deadline to register for the pharmacy technology program is Oct. 25.

*For more breaking news and up-to-date information, follow us on our social media sites at [facebook.com/FremontBulletin](https://www.facebook.com/FremontBulletin) and [twitter.com/FremontBulletin](https://twitter.com/FremontBulletin).*

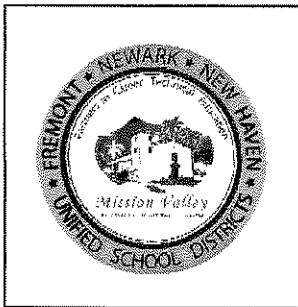
# **Adult Pharmacy Technology Program returns to Mission Valley ROP**

SUBMITTED BY ALLISON ALDINGER

After years of reducing the number of adult courses due to restructured educational funding from State legislation, Mission Valley ROP (Regional Occupational Program) is now re-launching its Pharmacy Technology program for Fall 2013. This successful and well-respected program has been recognized by the California Pharmacy Technology Association for two years as the "Pharmacy Technician Program of the Year." Upon completion of this course, numerous students have gone on to enjoy successful careers in pharmacy technology at reputable businesses across the Bay Area.

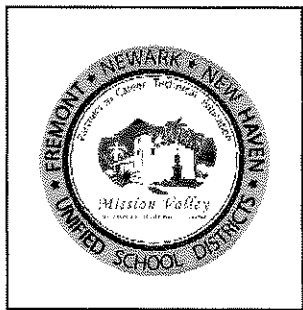
Mission Valley ROP is currently holding information sessions and conducting entrance testing for enrollment into the program. Anyone interested in pursuing this career pathway is welcome to visit the school at 5019 Stevenson Blvd. in Fremont, or go the school website at [www.myrop.org](http://www.myrop.org) for information. The deadline to register for the Pharmacy Technology course is October 25.

Tri-City Voice Newspaper  
October 8, 2013  
Page 35



# Consent Calendar





# Minutes

**Regular Meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
Tuesday, September 17, 2013**

**Member Sweeney called the meeting to order at 4:04 p.m.**

Present:

Larry Sweeney, Vice President  
Nancy Thomas, Clerk  
Ray Rodriguez, NUSD Alternate

**Approval of Agenda:**

*Member Thomas made a motion to approve all items on the September 17, 2013 agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the September 17, 2013 agenda.*

**Communication:**

**a. Items from Staff:**

*Teacher of the Year Classroom Visit*

Superintendent Thomas Hanson informed the Governing Council that MVROP had a recent campus visit from ACOE Superintendent Jordan and ACOE Board of Education Member MacDonald. They visited the Sports Therapy program to share the nomination of Lehua Lee as the ACOE Teacher of the Year with students. MVROP Staff will be attending the ACOE Teacher of the Year Ceremony on October 3 to celebrate Ms. Lee and her many accomplishments in the classroom.

*JPA District Meetings*

MVROP Superintendent Hanson shared with the Governing Council his recent meetings with both the superintendent of NUSD and the co-superintendents of NHUSD regarding the current status of MVROP programs and planning for the future. He also announced plans for the high school master planning meeting MVROP will host scheduled for November 5. This meeting is to include all high school principals and their master schedulers.

Superintendent Hanson also plans to present to each JPA District Board of Education in the Fall. More information will be provided once the dates are confirmed.

*2013 MVROP Open House*

Superintendent Hanson announced the upcoming 2013 MVROP Open House taking place on October 24, 2013 from 6:30 to 8p.m. at the MVROP Main Center Campus.

**b. Oral Communication:**

Margie Trujillo, MVROP Director of Educational Services, and Marie dela Cruz, Director of Business Services, gave a presentation updating the Governing Council on the successful start of the school year and an overview of MVROP programs presently being offered.

Member Cheema arrived at 4:27 p.m.

**c. Written Communication:**

MVROP PR Administrator, Allison Aldinger, shared the following item with the Governing Council:

- *Letter from Alameda County Office of Education re: Public Disclosures-2012-13 Proposed Salary Agreements for Certificated Non-management, Classified Non-management, Certificated Management and Classified Management Units*

**d. Items from the Board:**

Member Rodriguez extended an invitation for MVROP administrators to attend the upcoming Newark Avanzando event. Information on the event will be distributed closer to the event date.

**e. Public Comment:**

None

**Consent Calendar:**

*Member Thomas made a motion to approve all items in the Consent Calendar. Member Cheema made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.*

**Business and Finance #1**

**Review Budget Modification Plan**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the state budget and how the local control funding formula portion is affecting the JPA Districts and MVROP.

*This item is information only.*

**Business and Finance #2**

**Approve Fiscal Year 2012-2013  
Unaudited Actuals**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 and answered subsequent Board inquiries.

Member Thomas made a request to see the comparison of the current MVROP adult ADA and the MVROP adult ADA before AB 2448 went into effect.

*Member Thomas made a motion to approve Business and Finance #2, Approve Report on Fiscal Year 2012-2013 Unaudited Actuals. Member Cheema made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Approve Report on Fiscal Year 2012-2013 Unaudited Actuals .*

**Business and Finance #3**

**Approve Services Agreement  
between FUSD and MVROP**

MVROP Director of Business Services, Marie dela Cruz, reviewed Business and Finance #3 and answered subsequent Board inquiries regarding the services agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP).

*Member Thomas made a motion to approve Business and Finance #3, Approve Services Agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP). Member Cheema made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Approve Services Agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP).*

**Board of Education #1**

**Approve Variable Term Waiver  
Requests**

MVROP Director of Educational Services, Margie Trujillo, reviewed Board of Education Item #1 and answered subsequent Board inquiries on the item.

*Member Cheema made a motion to approve Board of Education #1, Approve Variable Term Waiver Request. Member Thomas made a second to approve the motion. Members voted 3-0 to approve Board of Education #1, Approve Variable Term Waiver Request.*

**Board Requests:**

It was requested for a future Governing Council meeting to have a program presentation on the Project Lead the Way (PLTW) career pathway.

**The meeting was adjourned at 5:25 p.m.**

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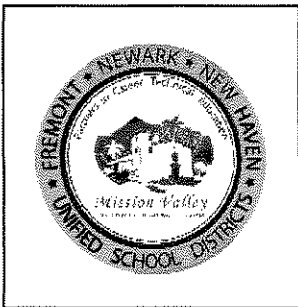
Jonas Dino, President

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Larry Sweeney, Vice President

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Nancy Thomas, Clerk



# Business and Finance

# MISSION VALLEY ROP

PURCHASE ORDER REPORT  
PURCHASE ORDERS OVER \$5,000  
BOARD MEETING - OCTOBER 17, 2013  
PO PERIOD: SEPTEMBER 10, 2013 - OCTOBER 7, 2013  
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
140020	PREMIER GARAGE 81-0635-0-6703-8111-5671-660-6013	Building 2 Flooring	\$ 11,292.00
140031	RAY WEAVER GENERAL CONTRACTING 81-0635-0-6703-8111-5671-660-6013	Building 2 Wall Repair	\$ 9,790.00
140279	ADMINISTRATIVE SOFTWARE 81-0635-0-0000-7701-5847-660-6013	Software Maintenance	\$ 11,980.00
140605	KEENAN & ASSOCIATES 81-0635-0-0000-7601-5453-660-6013	Liability Insurance	\$ 47,376.00
140644	APPLE COMPUTER 81-1100-0-6106-1001-4420-660-6998	Computer Supplies & Equipment	\$ 24,150.69
140179	PALACE OFFICE INTERIORS 81-1100-0-6703-1001-4310-660-6998 81-1100-0-6703-1001-4410-660-6998	Classroom Furniture	\$ 8,798.14
141135	TROXELL COMMUNICATIONS 81-1100-0-6703-1001-4430-660-6998 81-1100-0-6703-1001-4310-660-6998 81-1100-0-6507-1001-4430-660-6998 81-1100-0-6601-1001-4430-660-6998	Audio Visual Projection System	\$ 14,555.35
141736	ALAMEDA COUNTY SCHOOLS INS GRP 01-0000-0-0000-9536-000-0000	Workers Compensation Insurance	\$ 76,870.00
142210	COMPUTER PRO 81-0635-0-6999-3901-4420-660-6013 81-0635-0-6999-2701-4420-660-6013 81-0635-0-6999-2101-4420-660-6001 81-0635-0-6999-7150-4420-660-6013 81-0635-0-6703-1001-4315-660-6998	Computer Supplies & Equipment	\$ 11,143.07
142213	COMPUTER PRO 81-1100-0-6999-1001-4420-660-6998	Computer Supplies & Equipment	\$ 65,395.12

PO			
NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
142578	D&D COMPRESSOR	Equipment Maintenance	\$ 6,826.91
	81-1100-0-6703-1001-5675-660-6998	Auto Tech	
	81-1100-0-6701-1001-5675-660-6998		

**Mission Valley ROP  
Warrants \$5,000 and above  
From 9/10/13 - 10/8/13  
Fiscal Year 13/14**

B&F #2  
October 17, 2013

Date	Warrant #	Vendor	Purpose	Amount	PO number
9/10/13	50298677	PG&E	Electricity 7/30/13-8/28/13	\$ 9,334.50	
9/10/13	50298833	STRS	Excess sick leave penalty	\$ 27,352.46	
9/17/13	50298927	Niles Electric Co	Electrical work for Auto Tech bldg 2	\$ 6,800.00	141074
9/24/13	50299108	State of CA	PERS retiree monthly benefits	\$ 6,671.76	
10/1/13	50299329	Napa Auto Parts	Tire changer, Wheel balancer Auto Tech	\$ 11,865.81	141225
10/1/13	50299319	Tech Supply	Win Align upgrade kit + misc Auto Tech	\$ 7,306.21	141376
10/8/13	50299546	PG&E	Electricity 8/28/13-9/26/13	\$ 10,616.53	



<u>      </u>	Information
<u>  X  </u>	Action
<u>      </u>	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF EDUCATION

A G E N D A    I T E M  
B&F #3

DATE OF BOARD MEETING:    October 17, 2013

TITLE:            Adopt Resolution No. 6-1314  
                  Accept Donations to Mission Valley ROP

**Background:**

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

**Current Status:**

<u>Donated to</u>	<u>Donated by</u>	<u>Item</u>
Careers in Ed	NSS Mobile Truck Repair	\$51.00
Computer Graphics	Students	\$20.00
Culinary AHS	Students	\$320.00
Culinary JLHS	Students	\$1690.00
Culinary KHS	Students	\$45.00
Fire Science	Students	\$36.00
Info Com Tech	Students	\$200.00
Medical Assist	Students	\$25.00
Video Prod	NSS Mobile Truck Repair	\$50.00

**Recommendation:**

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

<u>Marie dela Cruz, 657-1865</u>	<u>ROP Center</u>	<u>Bus. Svcs. Thomas Hanson</u>
<u>Staff Contact Person</u>	<u>Department</u>	<u>Division Superintendent</u>

**FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM**

Sheila Jordan  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, CA 94544-1198

Fremont, California  
Date: October 17, 2013

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income

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<b>INCOME APPROPRIATION</b>	<b>ACCOUNT NO.</b>	<b>AMOUNT</b>
Local Income	81-0635-0-xxxx-0000-8699-xxx-0000	2,437

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<b>EXPENDITURE APPROPRIATION</b>	<b>ACCOUNT NO.</b>	<b>AMOUNT</b>
Careers in Ed - Shepherd	81-0635-0-6606-1001-4310-662-6998	51
Computer Graphics - McDonell	81-0635-0-6101-1001-4310-662-6998	20
Culinary American - Rosen	81-0635-0-6621-1001-4310-656-6998	320
Culinary James Logan - LeBiavant	81-0635-0-6621-1001-4310-667-6998	1,690
Culinary Kennedy - Moschetti	81-0635-0-6621-1001-4310-652-6999	45
Fire Science - Jacquez	81-0635-0-6602-1001-4310-660-6998	36
Information Comm Tech - Albizo	81-0635-0-6503-1001-4310-651-6998	200
Medical Assisting - Adams-Hart	81-0635-0-6609-1001-4310-660-6998	25
Video Production - Feist	81-0635-0-6106-1001-4310-662-6998	50
		<hr/> 2,437

Respectfully submitted,

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Clerk of the Governing Council  
Mission Valley ROP  
Alameda County, State of California

\_\_\_\_\_ Request Approved

\_\_\_\_\_ Not Approved

Posted by: \_\_\_\_\_

X Information  
X Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF EDUCATION**

**AGENDA ITEM**

**B&F #4**

**Date of Board Meeting:**      **October 17, 2013**

**TITLE:**                              **Approve Memorandum of Understanding between MVROP  
and California Nursery Company (CalNurco)**

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**Background:**

The purpose of this MOU is to outline the agreement between California Nursery Company (CalNurco) and MVROP regarding repair, cleanup, and painting of one historic vehicle described as a 1945 International. This vehicle will eventually be placed in the CalNurco Museum for public display.

**Current Status:**

Mission Valley ROP and California Nursery Company have created a Memorandum of Understanding specifying the details of the agreement for restoration of one historic vehicle.

**Recommendation:**

Mission Valley ROP administrative staff recommends approval of the Memorandum of Understanding between California Nursery Company (CalNurco) and Mission Valley Regional Occupational Program (ROP).

Margie Trujillo  
Staff Contact

Administration  
Department

Thomas Hanson  
Superintendent, Mission Valley ROP



## Memorandum of Understanding (MOU)

By this agreement made and entered into the 1<sup>st</sup> day of OCT. 2013 between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP), and California Nursery Company (CalNurco) in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the agreement between CalNurco and MVROP regarding the repair, cleanup and painting of one historic vehicle described as 1945 International. This vehicle will be eventually placed in the CalNurco Museum for public display; inasmuch as both parties desire to have the best possible work product upon completion, both parties recognize certain time and resource limitations of the MVROP educational program. Both parties hereby agree the following services are provided on a best efforts basis.
- B. **DESCRIPTION OF SERVICES:** MVROP anticipates this project may require work in one or more phases; the first would be analysis of requirements and estimate of work required; the second phase (or phases) would be work provided for that phase.
- C. **CALNURCO OBLIGATIONS:** Upon acceptance of this agreement by both parties, CalNurco agrees to deliver to MVROP the vehicle and to pick up the vehicle when the project is completed. Delivery and pick-up location: Mission Valley ROP Center, Building 3, 5019 Stevenson Blvd, Fremont, CA 94538
- CalNurco agrees to pay MVROP upon completion of services based upon accepted written estimate provided by MVROP.
- D. **MVROP OBLIGATIONS:** For the period of this agreement, MVROP agrees to provide CalNurco with an estimate of materials costs (if any) for repair, refinishing and painting services which will be done mainly by students under the direction of MVROP teachers. Following acceptance of the written estimate for each phase by CalNurco, MVROP will provide such services as outlined in each estimate.
- E. **PERIOD OF MOU:** The agreement shall be in force from OCT 4 2013 through June 30, 2014; and may be continued thereafter until terminated by either party. Either party may terminate the agreement with at least 30 days written notification.
- F. **INSURANCE:** Reference General Terms and Conditions, G.2. The insurance requirement of this contract is waived.
- G. **GENERAL TERMS AND CONDITIONS:**
1. **INDEMNIFICATION:** MVROP and CalNurco agree to indemnify, defend, and save harmless the other organization's officers, agents, employees, and volunteers from any and all claims and losses accruing or

resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by MVROP or CalNurco in the performance of this agreement.

2. **INSURANCE**: MVROP shall maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.
3. **NON-DISCRIMINATION**: No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
4. **SUCCESSORS AND ASSIGNS**: This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **CHANGES OR ALTERATIONS**: No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both parties.

H. **COMMUNICATIONS**: Communications between the parties to this Agreement may be sent to the appropriate individual as outlined below.

CalNurco

Chief Executive Officer

*Roy Miller Board Chair*  
*J CALNURCO*

510-791-1368

Phone: *CEI 415 515-0086* 510-657-1865 x15120

Email: *jomlid@mvrop.org*

Jim Omlid

Coordinator

Mission Valley ROP

5019 Stevenson Boulevard

Fremont, CA 94538

510-657-1865 x15120

*jomlid@mvrop.org*

I. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES**: This MOU constitutes the entire understanding of the parties. Signatures of CalNurco and the duly authorized MVROP representative below signify both an understanding and acceptance of the contract provisions.

J. CALNURCO REPRESENTATIVE

MVROP REPRESENTATIVE

Signature: *Roy Miller*

Signature: *Thomas Hanson*

Print Name: *Roy Miller*

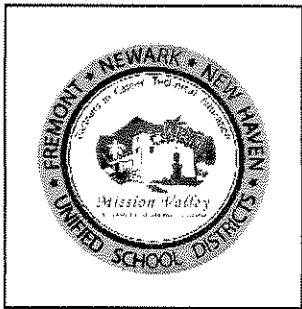
Print Name: Thomas Hanson

Title: *Chairman Board CalNurco*

Title: Superintendent

Date Signed: *10-3-2013*

Date Signed: *10/10/13*



# Employment Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
GOVERNING COUNCIL

AGENDA ITEM

\_\_\_\_\_ Information

Date: October 17, 2013

  X   Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

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**Background:**

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

**Current Status:**

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

**Recommendation:**

Approve Classified Personnel recommendations for: *Change in FTE.*

Marie dela Cruz  
(510) 657-1865

Classified Personnel  
Division

Thomas Hanson  
Superintendent

CONSENT ITEMS  
MISSION VALLEY ROP

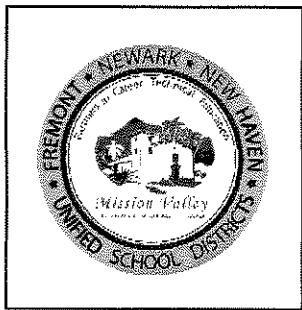
Classified Personnel

*Change in FTE*

NAME	FTE	POSITION	SUPERVISOR	EFFECTIVE DATE	OTHER
Benjamin Gallagher Jr.	.75	Technology Aide	Margie Trujillo	10/1/13	FTE was .625

(con3oct13.14)

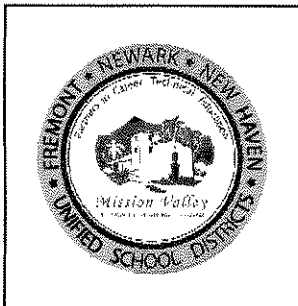




**End of Consent**



## **Business and Finance**



# **Business and Finance #1**

MISSION VALLEY ROP  
BOARD OF EDUCATION

  X   Information  
       Action  
       Presentation

AGENDA ITEM  
BUSINESS & FINANCE #1

**Date of Board Meeting:** October 17, 2013

**TITLE:** Review Budget Modification Plan

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**Background:**

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

The Governor signed the 2013-14 State Budget Act (AB 110) on June 27, 2013 and on July 1, he signed education trailer bill AB 97 (and clean-up bill SB 91) which establishes the Local Control Funding formula (LCFF) as the new funding model for public schools.

The enacted budget includes a requirement for school districts to spend no less in 2013-14 and 2014-15 than they did in 2012-13 on Regional Occupational Centers and Programs (ROCPs). If funds were received through a joint powers authority (JPA), such as Mission Valley ROP, districts must continue to pass through those funds to the JPA in 2013-14 and 2014-15.

**Current Status:**

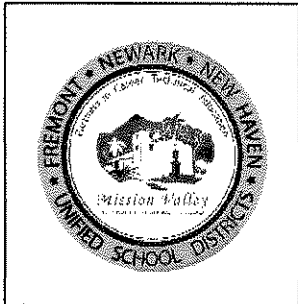
MVROP has been working closely with member districts to assess program needs and to develop a budget plan that supports and meets the Districts' goals and objectives in Career Technical Education (CTE). Budget modifications will be reflected in the first interim report and may include expenditures in facility improvements, staffing, and instructional materials. Modified expenditures will be covered by reserves designated as local income (excess property tax) carryover.

**Recommendation:**

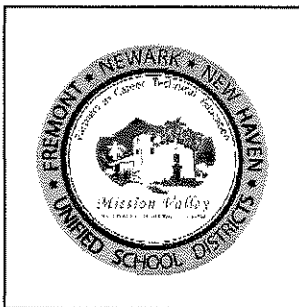
None. Presented to Governing Board for information only.

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Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
<b>Staff/Contact Person</b>	<b>Location</b>	<b>Division</b>	<b>Superintendent</b>



# Board of Education



# Board of Education #1

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
GOVERNING COUNCIL**

**AGENDA ITEM  
Board of Education #1**

**DATE OF BOARD MEETING:** October 17, 2013

**TITLE:** Review Paperless Governing Council Packet

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**Background:**

At the end of the 2012-2013 school year, MVROP Governing Council Members Thomas and Dino inquired about MVROP pursuing a paperless method of distributing the MVROP Governing Council Packets and Agendas. Newark Unified School District successfully began using a paperless Board of Education Agenda in the 2010-2011 school year. This new approach has reduced waste, costs, and has streamlined communication. It was agreed to revisit the issue and pursue options at the start of the 2013-2014 school year.

**Current Status:**

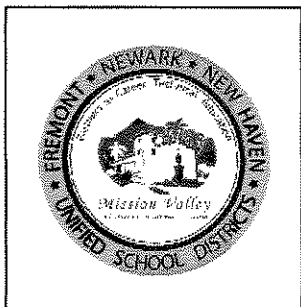
All MVROP Governing Council packets are created in hard copy format and delivered to all Board Members and JPA District superintendents (with the exception of Newark Unified School District) through USPS certified mail. Newark Unified School District requested at the end of the 2012-2013 school year to receive all MVROP Governing Council information through email and in PDF format. All Board Meeting Agendas, Meeting Minutes, and Packets are posted publically on the [www.mvrop.org](http://www.mvrop.org) website in accordance with the Brown Act.

**Recommendation:**

None. Presented to the Governing Council for information only.

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Allison Aldinger	ROP Center	Administration	Thomas Hanson
Staff Contact	Location	Division	MVROP Superintendent



**End of Board Packet**