

**Regular meeting of the Governing Council
Mission Valley Regional Occupation Center/ Program
Wednesday, October 15, 2008**

President Ray Rodriguez called the meeting to order at 3:40pm.

Present: Ray Rodriguez, President
Larry Sweeney, Clerk
Jenn Stringer, Vice President

Approval of Agenda:

Vice-President Jenn Stringer made a motion to approve all items on the October agenda. Member Larry Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the agenda.

President Rodriguez requested to move up public comment. The Board agreed.

Communication:

e. **Public Comment:**

Green Public Comment Card:

Milt Werner, Interim Superintendent, Fremont Unified School District
Interim Superintendent Milt Werner expressed his desire to work closely and strongly with MVROP. He intends to foster the relationship between FUSD and MVROP and was greatly impressed during his campus tour of the ROP Center. Interim Superintendent Werner wants to work hand-in-hand with ROP to continue the wonderful contributions for the students. Superintendent Charles Brown agreed and stated that he looked forward to continuing the relationship.

a. **Items from Staff:**

Report from Superintendent Charles Brown:

CTE Planning Advisory Committee Meeting

Superintendent Brown reported to the Board that MVROP held its joint CTE Planning Advisory Committee Meeting with New Haven Unified School District on October 14th at 6pm in the board room. There was great participation from nearly all 15 industry groups. Attendees included individuals from: New Haven Unified School District, New Haven Adult School, Ohlone College, San Jose State, the Art Institute in Sunnyvale, Logan High, Mission College, and others from the business community. There were a total of 51 people in attendance. The goal of the meeting was to receive approval for the CTE Plan which MVROP Administrators have been collaborating on with numerous other partners. Some of these partners include: Ohlone College, San Jose State, and local school districts. The Prop 1D Projects were approved as well. New Haven also presented and received approval for their plan.

Member Jenn Stringer inquired as to why Fremont and Newark Unified School Districts had not held a meeting. Superintendent Brown replied that MVROP is required to do a Carl Perkins and CTE Plan. MVROP had opted to combine the plans into one. Shelley Adams shared with the Board that New Haven combined their meeting with MVROP's because the timelines were similar. Superintendent Brown understood that FUSD is currently planning for their meeting. In fact, Shelley Adams has been participating in FUSD's weekly planning meetings in preparation for their CTE Plan.

A - G Approval

Superintendent Brown updated the Board that several teachers have been working to receive A-G approval for their classes. Recently, Digital Video Arts Production II and Digital Graphic Arts were approved for F credit. Students currently enrolled in these classes will be able to claim credit for this school year. In addition, the Biotechnology course has been approved for D lab credit. Forensic Science has also submitted for D lab credit approval. No word has come back on the status of this application. Shelley Adams shared that it takes quite a bit of time for the instructors to file for A-G Credit. One school cannot copy another outline that has been approved.

Member Jenn Stringer questioned how counselors at the various school sites learn of classes that receive A-G Credit. Ms. Adams responded that all MVROP High School Course catalogs list classes with credits. In monthly College and Career Technician meetings, MVROP Administrators provide updates on MVROP courses. The Career and College Technicians then take this information and update their counselors and administrators. Events such as the MVROP Educator's Brunch and career fairs also provide updates on classes and the credits they receive. These updates are also provided at counselor meetings.

Member Sweeney commented that the science labs, which were last minute additions to the Center building plans, are already paying off. Superintendent Brown concurred.

ADA Projections

Superintendent Brown reported that MVROP is currently 300 ADA over cap due to very full class sizes in adult and high school classes. Classes that were estimated to be 25-30 students are now 30-35 students. MVROP is currently taking steps to reduce adult offerings for the third quarter. There is present collaboration taking place with Fremont Adult School about the possibility of them taking the business classes over. Another option is to have some classes go completely fee based to make them self sustaining. Other options to explore are not offering adult registration and

to have only current students continue. These would be in line with AB 2448 requirements.

Open House

Allison Aldinger shared details about the upcoming MVROP Open House to the Board. The event is to take place 630 to 8pm on October 23rd on the ROP Center campus. There has been a great deal of outreach to advertise for this event. The event was added to the Newark, Fremont, and Union City Chamber calendars, advertisements sent to all school districts, all local schools, fliers were provided for all MVROP students and local junior high schools, ads were placed in the Milpitas Post, Fremont Bulletin, the Chronicle, and Argus. There will be teachers representing all industry clusters so that prospective students and their families will be able to connect and learn more about MVROP. All high schools will also have tables in the lobby which will detail what ROP courses are available on the various campuses. Teachers from each campus, in addition to their College and Career Technicians, will be present to answer any questions visitors may have. All classrooms will be open in addition to the Board Room. The K building programs will be located in the board room so that everyone is in the main building. Our culinary program will be providing refreshments in the student lounge. Students will be serving. We expect to have an excellent turnout for this event.

b. **Oral Communication:**

Presentation of the MVROP Teacher of the Year Award to Gordon Sanford

Superintendent Brown shared with the Board that three years ago ROPs were invited to take part in the Teacher of the Year ceremony for the county. Last year, Rene Brucker was named 2007 MVROP Teacher of the Year. There is a large packet to complete. Gordon had been a critical part of the success the MVROP Forensic Science program has experienced. He started out with one class at Irvington High and now has a full schedule of classes. This year all of Gordon's classes are taught at the ROP Center Campus. He has endless energy and is always working to create new and creative ways of teaching his students. Gordon is one of 16 nominees for Alameda County Teacher of the Year. Gordon Sanford, MVROP Forensic Science Instructor, was then presented with the 2008 MVROP Teacher of the Year Award by Superintendent Brown and the MVROP Governing Council.

d. **Items from the Board:**

Member Jenn Stringer announced that New Haven Unified School District was currently holding Superintendent interviews for the next two days. The final two candidates will then come in on Friday night and a decision will be made shortly thereafter.

Member Larry Sweeney made note that this could possibly be Jenn's last meeting. He expressed how it has been a pleasure to work with Jenn and that it has always been clear how much she cares about education. Member Sweeney stated that she has taken her responsibility very seriously and it has not only benefited MVROP, but New Haven Unified as well.

Jenn responded by stating how she has always been a "big fan" of MVROP and all that has been achieved over the years she has served on the Governing Council. She considers herself to be a true MVROP "groupie." She also said she looked forward to what the future will bring for MVROP.

Member Ray Rodriguez said that he would miss Jenn's energy and dedication. He shared that it has always been clearly evident that Jenn has only the best of intentions for students.

c. **Written Communication:**

Superintendent Brown shared with the Board that the construction technology students are demolishing the vandal watch house that they built 15 years ago. Stan Hearne, Construction Technology Instructor, and his students have been removing a lot of the plumbing, tile work, cabinetry, etc. from the house. After this took place, Fremont Fire Department was able to use the vandal watch house for live burn practice. The Fire Science classes, Forensic Science classes, Construction Technology, and Video Production and Digital Photography classes were able to observe the exercise. There were a total of 3 live burns that took place throughout the day. Students loved interacting and listening to the fire fighters.

Consent Calendar:

Member Jenn Stringer made a motion to approve all items in the Consent Calendar. Larry Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Board of Education #1

Update of Master Plan

Superintendent Brown informed the Board that they had approved Phase 1 of the Prop 1D Projects. There have been changes to the plan since then. The current plans are affordable yet still meet MVROP's goals. A breakdown of the changes include: instead of having 3 garages, there are now 2. Prop 1D round two will include construction for K4 which will house Fashion and Interior Design. Final approval for this is expected in December. This part of construction is expected to begin in spring of this school year. Wooden fences will tie the campus together. The orientation of K5/K8 will change in relation to the main center building. MVROP has owned the buildings for 35 years. This

is why the need to do construction was so important. The modular buildings have more than outlasted their original expected lifetime. In fact, two of the buildings are completely dilapidated.

The garage will be large enough to house a fire engine. Fremont Fire Department is currently trying to donate a new fire truck since ours is having problems. The engine is so old that when it requires maintenance, parts are nearly impossible to find. The utility room has been removed from the building and the washer/ dryer have been moved to K8. This building will be built by the contractor.

The K9C building will be built by the construction technology students. It originally was designed to be 1662 square feet and now has been reduced to 1534 square feet to meet the total square footage specified in the grant. It is intended to be used as a storage and garage. K9B has been removed from the project. There may be a possibility for the Construction Technology students to build this building in the fourth year of the project pending funding.

Modernization changes include the Auto Technology building. We had planned to take out the classroom and have it in K2B. Due to budget constraints, this cannot be done and we have gone back to the original plan. New siding and painting will be completed by the Construction Technology students. The contractors will fix: upgrading of the roofs, flooring, electrical, phones and data systems. They will also handle the fire alarms and sprinkler systems. These items must be up to code.

K2B has been altered back to its original layout. The size of the canopy has also been reduced. With the current layout, it is difficult to engage all students. The new layout will create more stalls for students to work on vehicles.

Classroom space has been added back into K3 by eliminating storage space. Before this alteration, the classroom had an awkward layout. The new layout makes the space more usable. An IDF data room will also be housed within the K3 building. The equipment within this room will provide a link from all the K buildings to the ROP Center building. There is existing wire that already leads out to the K buildings from the ROP Center building.

President Rodriguez inquired about what the staff reaction to the plans have been. Superintendent Brown responded that staff really likes what has been planned. This new construction and the modernization will ensure that they will last for the next 15 years. Superintendent Brown updated the Board that new construction would take place first. These plans are currently on their way to DSA. This will definitely be a lengthy project. The plans for modernization will be in around December.

Member Sweeney commended MVROP Administrators for securing funding in a timely fashion to make the projects possible. It is especially challenging with the current economy.

Business and Finance #1

Review and Approve Changes to 2008-2009 Budget since July 1, 2008

Marie dela Cruz reported that the Governor has signed the State Budget. The State Adopted Budget restored the 6.5% cut to categorical programs including ROP's but provides zero COLA. ROP's also received a reduction in growth of .55% due to a decline in 11th and 12th grade ADA. School districts will receive a .68% COLA. Although the State Budget provides a slight increase in funding, there is still a potential for midyear cuts. School district advisors such as School Services of California recommend that school districts be cautious and to hold funds in reserves until it is clear the risk of midyear cuts has passed.

Superintendent Brown stated that ROP's are expecting the 6.5% cut that was listed in the May Revise will come later in the year. Next year's budget is expected to be just as bad, if not worse than this year's. Currently, MVROP's reserve for economic uncertainties is approximately 10%.

Member Jenn Stringer made a motion to approve the Changes to 2008-2009 Budget since July 1, 2008. Member Larry Sweeney made a second to the motion. Members voted 3-0 to approve the Changes to 2008-2009 Budget since July 1, 2008.

Business and Finance #2

Approve Cosmetology Contract

Mission Valley ROP contracts with Arnold Beauty College for vocational skill training in Cosmetologist, Manicurist, and Cosmetician. Superintendent Brown shared that negotiations for a final agreement could not be made until the State budget was passed. The rates paid will be the same as last year. The contract amount for 2008-2009 shall not exceed the cost of 425 ADA up to a maximum of \$550,000. This represents a reduction of 50 ADA from the 2007-2008 contract.

Member Stringer asked whether students are eligible for student loans. Superintendent Brown responded that because MVROP is considered secondary education, students are not eligible for student loans. In the past, staff has looked into the possibility of MVROP offering AA degrees, therefore making MVROP post secondary education. However, there were numerous hurdles and requirements. MVROP opted to not pursue the issue any further.

Member Jenn Stringer made a motion to approve the Cosmetology Contract. Member Larry Sweeney made a second to the motion. Members voted 3-0 to approve the 2008-09 Cosmetology Contract.

The meeting was adjourned 5:12pm.

Ray Rodriguez, President

Jenn Stringer, Vice President

Larry Sweeney, Clerk