

**Regular meeting of the Governing Council
Mission Valley Regional Occupation Center/ Program
Wednesday, November 12, 2008**

Vice-President Jenn Stringer called the meeting to order at 3:35pm.

Present: Larry Sweeney, Clerk
Jenn Stringer, Vice President

Approval of Agenda:

Vice-President Jenn Stringer made a motion to approve all items on the November agenda. Member Larry Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the agenda.

Communication:

b. Oral Communication:

Presentation of the MVROP Proclamation to Jenn Stringer

Charles Brown shared the tradition of presenting an MVROP proclamation signed by the staff when a board member retires from the board. Superintendent Brown proceeded to present Jenn Stringer with the MVROP proclamation signed by staff as this was her last MVROP Governing Board meeting. He then went on to share how helpful Member Stringer has been to MVROP. She has provided wonderful support of the programs and has been a pleasure to work with over the years. She will be missed.

Member Stringer stated that she thought MVROP has an amazing team. She felt that other school districts could really learn from MVROP. She then shared what the MVROP staff does for the students and education is truly profound. Member Stringer then said that it has been an honor and a pleasure to serve on the MVROP Governing Board.

a. Items from Staff:

*Report from Superintendent Charles Brown:
Open House*

Superintendent Brown shared the news about the very successful MVROP Open House that took place on October 23rd from 6:30 to 8pm. There were well over 600 people in attendance at the event. There literally were no parking spaces left in the parking lot. It was very well received by the community. Attendees ranged from community members, parents, students, prospective students, to fellow educators. The college and career specialists represented the high schools in the lobby along with teachers who instruct off site. The Fashion and Interior Design students decorated the lobby tables and the Culinary program served snacks and refreshments. At one point they had a line wrapping down the hallway

into the lobby. They had baked 1000 cookies for the event. There was not one left by the middle of the event. Everyone had an excellent time. It was put together so well that everyone actually had a chance to enjoy themselves during the event. We are all very pleased how it turned out. It takes a lot of coordination and help to make an event of this size work smoothly. Our staff did a wonderful job.

Midyear Cuts

Superintendent Brown shared that the LAO had recently put out a report which predicted that the state deficit will grow through the year 2010. Superintendent Brown's concern was how categorical flexibility will be defined. What will take precedence, MVROP's agreement for ADA with the local districts or what the governor wants? We will have to wait to see. The LAO suggests \$1 billion in midyear cuts with the possibility of cutting specific categorical programs completely. No programs were specified. Duplicate programs or outdated, lower priority programs would be best to eliminate according to the LAO.

AB 2448

MVROP is currently 300 ADA over cap. In an effort to shrink this number, administration has been exploring the possibility for Fremont Adult School take over a few adult classes. However, due to the uncertainty of midyear cuts, Fremont Adult School cannot commit at this time. Administration has also decided to stop taking new adult students for third quarter enrollment. They have also elected to turn the EKG and HVAC programs to be fee based. The reasoning is that MVROP would no longer collect the ADA for these programs and that they would be able to bring in the necessary fees.

Member Sweeney responded that the classes in these subject areas are still quite a bargain when compared to other schools and training sites. He felt that the classes are well worth the investment.

Crisis Response Plan

Superintendent Brown shared that several administrative meetings have taken place regarding the MVROP Crisis Response Plan. A crisis response plan meeting has also taken place attended by instructors, classified employees, and administrators. Two evacuation drills have occurred and one surprise drill will take place this month. Superintendent Brown mentioned that if MVROP were to receive the solar panel structures that FUSD is proposing, they would help support the command center at the rear parking lot in the event of an emergency.

Public Agency Advisory Meeting

The MVROP Instructional Team hosted a Public Services Sector Partnership Meeting attended by local Fire Departments and the San

Francisco Paramedics Association in an effort to get their feedback on MVROP's programs and to establish positive working relationships.

Solar Panels

Superintendent Brown shared that FUSD has agreed to partner with Chevron and Bank of America to provide solar panels at school sites. MVROP has agreed to join the project. Superintendent Brown's main concern is that FUSD had already created a plan that completely covered the entire parking lot. This would deter the reasoning behind positioning the MVROP Center building the way it currently sits to create a corporate image. Sightlines to the building would be blocked by the current solar panel plans for MVROP.

Prop ID Projects

Superintendent Brown updated the Board that there are some details to be resolved before DSA approval. MVROP is currently two weeks behind schedule. Rick Bravo will be the Project Director. Once DSA approval takes place, Mr. Bravo will be able to move on to the bidding process.

Articulation

Superintendent Brown shared that several teachers had recently taken part in Mission College's Articulation day. The following classes are now articulated with Mission College: Careers in Education, Computer Graphic Design, Marketing/ Small Business Ownership, Pastry Arts, and Computer Repair and Network Administrator.

Consent Calendar:

Member Jenn Stringer made a motion to approve all items in the Consent Calendar. Larry Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

Business and Finance #1

Classified Clerical and Technical Employees PERS Contribution

Marie dela Cruz reported that Mission Valley ROP currently pays the Classified Clerical and Technical employees share of their retirement contribution into PERS (Public Employee Retirement System). The employee's contribution rate is 7%. Fremont Unified School District also paid the Classified CSEA employee's share; however, effective July 1, 2007, the employees share was added to the salary schedule and the employees now pay their share of their retirement contribution.

Mission Valley ROP and the Classified Clerical and Technical employees propose to restore the cost of employee's 7% share of PERS contribution back to the employee. The same rate would be added to the salary schedule and the budget impact would be

minimal. If approved, Mission Valley ROP would no longer pay the employee's share effective with the November 30, 2008 payroll.

A letter from Alameda County arrived prior to the last board meeting. They are saying that it is a shift of responsibility for the ROP. They stated that MVROP can financially do this. This will impact ten employees total. Changes will be reflected in their November payroll. It essentially increases the base pay and gives the employee tax shelter opportunities down the road because of the reduced taxable income.

Member Jenn Stringer made a motion to approve the Classified Clerical and Technical Employees PERS Contribution. Member Larry Sweeney made a second to the motion. Members voted 2-0 to approve the Classified Clerical and Technical Employees PERS Contribution.

Business and Finance #2

Review and approve Services Agreement between FUSD and MVROP

Marie dela Cruz informed the Board that beginning the 2007/2008 school year, Mission Valley ROP commenced leasing the property located at 5019 Stevenson Blvd., Fremont, from Fremont Unified School District. MVROP also has an agreement with Fremont Unified as outlined in the Services Agreement included in the Governing Board Packet.

The current MVROP/ FUSD Services Agreement period expires June 30, 2008. A new MVROP/ FUSD Services Agreement is recommended with no increase for the fiscal year 2008/09. The services provided to MVROP for the 2007/08 fiscal year will remain unchanged for 2008/09. The cost will be \$216,260.

The twenty year Lease Agreement executed and signed in November 2005 began in the 2007/08 school year. A copy of the approved rent payment schedule is included in the Governing Board packet for the Board's information.

Member Jenn Stringer made a motion to approve the Services Agreement between FUSD and MVROP. Member Larry Sweeney made a second to the motion. Members voted 2-0 to approve the Services Agreement between FUSD and MVROP.

Board of Education #1

Approval of Draft Career Technical Education Plan

Superintendent Brown shared that there are several requirements for school agencies to have a CTE Plan. The goal is to work together regionally to create the CTE Plan. This is quite an undertaking as most agencies have different requirements they must meet. Carl Perkins and AB 2448 require MVROP to have a CTE Plan.

Shelley Adams informed the board that the purpose of a local Career Technical Education Plan is to provide Mission Valley ROP with a comprehensive blueprint for

improving the size, scope, quality, and delivery of its CTE programs during a five year planning period from 2008-2012. This plan is a living document that will be revisited regularly, and revised or updated as necessary to ensure its effectiveness as a directional instrument.

MVROP started this process well over a year ago. Meetings have taken place with Ohlone and all local Superintendents. Rick Herrman and Shelley Adams have been the main individuals to work on this plan. The Mission Valley ROP Career Technical Educational Advisory Committee reviewed, provided input and approved the updated Mission Valley Career Technical Education Plan on May 21, 2008.

Ms. Adams indicated that she would like to see more involvement from the high schools in the CTE Plan. She felt that they could offer more introductory courses which would create a framework for the ROP courses and then with the local colleges.

Member Stringer inquired as to where the barriers take place when working with the high schools. Superintendent Brown responded that many times the barrier is “Out of sight, out of mind”. It depends on the willingness of the district to work with MVROP. The cooperation makes a huge difference, especially when funding is tied to the ROP component and the need to demonstrate the relationship via pathways is required.

Member Stringer mentioned that Logan is currently working on their re-design. She stated she has continuously tried to suggest for MVROP to be included in the preliminary meetings to make the pathways stronger. To which Ms. Adams responded she knows Logan is focusing on nine to ten pathways and that she believes the communication is starting up again. She also mentioned that ROP is a part of the Performing Arts/ Culinary Program project with Logan.

There are still more articulations to be added from Ohlone and Chabot College in January and February. A CTE Advisory Committee Roster will also be added to the plan. Once these additions have been added, Mission Valley ROP will come to the Governing Board in subsequent board sessions for approval of a final draft. We are expecting the final draft to be completed in March. This final draft will also be reviewed and approved by local school district boards, community college boards, and the county board to meet the AB 2448 mandate.

Member Larry Sweeney announced that the CTE Plan showed a tremendous amount of work. It is a very clear and transparent document that is very strong. It truly demonstrates the value of the ROP pathways. Member Stringer agreed.

Member Jenn Stringer made a motion to approve the Draft CTE Plan. Member Larry Sweeney made a second to the motion. Members voted 2-0 to approve the Draft CTE Plan..

The meeting was adjourned 4:26pm.

Ray Rodriguez, President

Jenn Stringer, Vice President

Larry Sweeney, Clerk