

**Regular meeting of the Governing Council  
Mission Valley Regional Occupational Center/ Program  
Wednesday, November 18, 2009**

**Member Rodriguez called the meeting to order at 3:04pm.**

Present: Ray Rodriguez, President  
Larry Sweeney, Clerk  
Kevin Harper, Vice President

**Approval of Agenda:**

*Member Harper made a motion to approve all items on the November agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the November agenda.*

**Communication:**

**b. Oral Communication:**

Superintendent Brown expressed MVROP's desire to thank Fremont Fire Department for the recent engine donation to the MVROP Fire Science Program. Deputy Fire Chief Ron Maize accepted the MVROP commendation by Superintendent Brown and the MVROP Governing Council on behalf of the Fremont Fire Department.

**a. Items from Staff:**

*Reports from Superintendent Charles Brown*

*MVROP Career Pathway Models*

Superintendent Brown announced to the Board that Mission Valley ROP has been creating career pathway models and that staff would be providing guidelines to follow for potential course closures pending the severity of midyear cuts at the December Board meeting.

*MVROP to receive PG&E Bright Ideas Grant*

Superintendent Brown updated the Board about the recent successful MVROP grant application to PG&E for the Bright Ideas Grant Program. MVROP will receive nearly \$10,000 to develop a solar farm by the Construction Technology Program.

*UC "F" Credit Approval for 2-D Animation Course*

Superintendent Brown informed the Board that the 2-D Animation class curriculum, submitted by Valerie Montano, had recently been approved for UC "F" credit approval. All students presently enrolled in a class using this curriculum will receive the visual arts credit for this school year.

Superintendent Brown and MVROP Administrators then answered subsequent Board inquiries regarding the “a-g” credit for ROP courses and its benefits for students.

*FUSD Later Secondary School Start Time Survey/ Agenda Item*

Superintendent Brown notified the Board of the FUSD Agenda Item and proposed community survey regarding later secondary start time and its possible detrimental affect on MVROP enrollment and accessibility for students. MVROP plans to participate in the survey once it is approved and publicized by the FUSD Board of Education.

Further background information on the subject was provided by Member Sweeney for all present.

c. **Written Communication:**

At the request of Member Rodriguez, all Written Communication items were reviewed with the Board.

Superintendent Brown reviewed the following Written Communication items with the Board:

- *“Mission Valley ROP Holds Open House” Tri-City Voice, October 21-29, 2009 Issue*
- *“Mission Valley ROP 40<sup>th</sup> Anniversary Open House” The Argus, October 25, 2009*
- *“MVROP to Hold 40<sup>th</sup> Anniversary Open House” MVROP Press Release, October 26, 2009*

d. **Items from the Board:**

Member Harper announced the expected completion of the NHUSD Performing Arts Center and the proposed open house for the Spring. He added due to fiscal concerns, the planned Culinary Academy was taken off the construction list.

Members Sweeney and Rodriguez stated that they had attended the recent MVROP Open House, which took place on Thursday, October 29, 2009, and were thoroughly impressed with the success of the event.

Member Rodriguez shared that many districts are considering all options in the recent financial times, later secondary start times being one proposal, and that MVROP’s flexibility is greatly appreciated as districts determine their course for the future.

e. **Public Comment**

Gordon Sanford, MVROP Forensic Science Instructor, requested for the Board to consider what, if any, compensation or credits, would be awarded to employees once the proposed salary freeze of step and column raises are lifted.

## **Consent Calendar:**

Member Sweeny pulled item B&F #3, Surplus Inventory, for discussion.

*Member Harper made a motion to approve Consent Items A, B&F#1-2, C and D in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Consent Items A, B&F#1-2, C and D in the Consent Calendar.*

Further discussion and subsequent Board inquiries were answered regarding B&F#3 and the donation of surplus equipment.

*Member Sweeney made a motion to approve item B&F#3 in the Consent Calendar. Member Harper made a second to approve the motion. Members voted 3-0 to approve item B&F#3 in the Consent Calendar.*

Board Comments on Consent Calendar:

Member Harper requested that a MVROP Fieldtrip Policy be added to the MVROP Policy Handbook.

### **Business and Finance #1**

### **Review Budget Modification Plan**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the contingency plan for a potential 15% midyear cut.

Member Harper requested to review which proposed programs were referenced in the Budget Modification Plan during closed session.

Member Rodriguez requested for staff to present information about the impact of the proposed furlough days and step and column freeze to MVROP employees at the December 2009 Governing Council meeting.

*Item is Information Only*

### **Board of Education #1**

### **Review Reserve for Economic Uncertainties Policy**

Superintendent Brown reviewed Board of Education Item #1 with the Board and answered subsequent Board inquiries regarding the reserve policy draft.

Member Harper specified four main additions for the reserve policy. The additions were as follows:

- Determine what size reserves MVROP must carry for the worst case scenario. (This can be accomplished by evaluating the perfect storm and quantify that amount by comparing the revenues and expenditures and how elastic they are.)
- Determine how to fund the reserve fund.

- Detail how the reserves can/ will be used. (What is deemed a rainy day in generic terms.)
- Include when and how it will be replenished.

*Item is Information Only*

**Board of Education #2**

**Guidelines for Cost Recovery  
Adult Classes**

Superintendent Brown reviewed Board of Education Item #2 with the Board and answered subsequent Board inquiries regarding the guidelines for cost recovery adult classes.

Member Sweeney left the meeting at 4:45pm.

It was determined that school guidelines do not require Board approval, therefore no vote was taken on this item.

**Board requests:**

Member Rodriguez requested for Closed Session to be postponed until the December 2009 Governing Council meeting.

**The meeting was adjourned 4:55pm.**

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Ray Rodriguez, President

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Kevin Harper, Vice President

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Larry Sweeney, Clerk