

**MISSION VALLEY ROP**

**2024-25 CLASSIFIED CLERICAL SALARY SCHEDULE**

STEP	POSITION	COLUMN																
		Rate	1(A)	2(B)	3(C)	4(D)	5(E)	L1	L2	L3	L4	L5	L6	L7	L8	L9	^ L9	~ L9
1	Attendance Clerk	Hourly	24.33	25.16	25.85	26.60	27.31	28.13	28.97	29.84	30.74	31.66	32.61	33.59	34.59	35.63	36.70	37.80
		Monthly	4,231.73	4,376.80	4,496.55	4,627.52	4,751.10	4,893.63	5,040.44	5,191.66	5,347.41	5,507.83	5,673.06	5,843.26	6,018.55	6,199.11	6,385.08	6,576.64
		Annual	50,780.66	52,521.52	53,958.57	55,530.14	57,013.14	58,723.54	60,485.25	62,299.81	64,168.81	66,093.88	68,076.70	70,119.01	72,222.59	74,389.27	76,620.95	78,919.58
2	Accounting Technician	Hourly	27.55	28.66	29.70	30.70	31.56	32.51	33.48	34.49	35.52	36.59	37.69	38.82	39.98	41.18	42.42	43.69
		Monthly	4,792.22	4,986.61	5,166.90	5,340.46	5,490.95	5,655.67	5,825.35	6,000.11	6,180.11	6,365.51	6,556.48	6,753.17	6,955.77	7,164.44	7,379.38	7,600.76
		Annual	57,506.55	59,839.28	62,002.74	64,085.46	65,891.30	67,868.04	69,904.09	72,001.22	74,161.26	76,386.10	78,677.69	81,038.03	83,469.18	85,973.26	88,552.46	91,209.04
2	Receptionist/Administrative Services Specialist* ROP College and Career Program Specialist* <b>231 days/yr, 8 hrs/day, 11 mos</b>	Hourly	27.55	28.66	29.70	30.70	31.56	32.51	33.49	34.49	35.52	36.59	37.69	38.82	39.98	41.18	42.42	43.69
		Monthly	4,626.99	4,814.87	4,988.84	5,156.36	5,301.79	5,460.84	5,624.67	5,793.41	5,967.21	6,146.22	6,330.61	6,520.53	6,716.15	6,917.63	7,125.16	7,338.92
		Annual	50,896.81	52,963.55	54,877.14	56,719.90	58,319.60	60,069.19	61,871.27	63,727.41	65,639.24	67,608.42	69,636.68	71,725.79	73,877.57	76,093.90	78,376.72	80,728.03
3	Senior Accounting Technician Secretary/Personnel Technician	Hourly	30.06	31.24	32.30	33.40	34.35	35.38	36.44	37.53	38.66	39.81	41.01	42.24	43.51	44.81	46.16	47.54
		Monthly	5,229.40	5,435.00	5,619.77	5,811.27	5,975.21	6,154.47	6,339.10	6,529.27	6,725.15	6,926.91	7,134.71	7,348.76	7,569.22	7,796.30	8,030.18	8,271.09
		Annual	62,752.73	65,219.98	67,437.24	69,735.21	71,702.45	73,853.53	76,069.14	78,351.22	80,701.76	83,122.82	85,616.51	88,185.01	90,830.57	93,555.49	96,362.16	99,253.03
3.1	Attendance Specialist	Hourly	32.38	33.66	34.87	36.17	37.40	38.52	39.68	40.87	42.09	43.35	44.66	45.99	47.37	48.80	50.26	51.77
		Monthly	5,632.95	5,856.49	6,065.92	6,293.29	6,506.55	6,701.75	6,902.80	7,109.89	7,323.18	7,542.88	7,769.17	8,002.24	8,242.31	8,489.58	8,744.27	9,006.59
		Annual	67,595.36	70,277.85	72,791.03	75,519.46	78,078.59	80,420.95	82,833.58	85,318.59	87,878.15	90,514.50	93,229.94	96,026.84	98,907.65	101,874.88	104,931.13	108,079.07
4	Administrative Secretary	Hourly	33.45	34.76	36.03	37.38	38.66	39.82	41.02	42.25	43.51	44.82	46.16	47.55	48.97	50.44	51.96	53.51
		Monthly	5,819.03	6,047.06	6,267.70	6,504.04	6,726.27	6,928.05	7,135.90	7,349.97	7,570.47	7,797.59	8,031.51	8,272.46	8,520.63	8,776.25	9,039.54	9,310.73
		Annual	69,828.35	72,564.64	75,212.36	78,048.39	80,715.13	83,136.59	85,630.69	88,199.62	90,845.61	93,570.98	96,378.11	99,269.46	102,247.55	105,314.98	108,474.43	111,728.67
5	ROP Outreach Coordinator	Hourly	37.15	38.62	40.06	41.61	43.07	44.37	45.70	47.07	48.48	49.93	51.43	52.97	54.56	56.20	57.89	59.62
		Monthly	6,462.57	6,719.35	6,970.30	7,238.76	7,493.89	7,718.71	7,950.27	8,188.78	8,434.44	8,687.48	8,948.10	9,216.55	9,493.04	9,777.83	10,071.17	10,373.30
		Annual	77,550.75	80,632.13	83,643.56	86,865.10	89,926.67	92,624.48	95,403.22	98,265.32	101,213.28	104,249.68	107,377.18	110,598.50	113,916.46	117,333.96	120,853.98	124,479.60

Notes:
Annual and Monthly Rates are based on a full time schedule, 8 hours per day, 261 days per year, 12 months per year unless otherwise noted.
Classified staff annual salaries are calculated based upon hourly rates
Unless otherwise noted, work year for classified staff is 261 days per year.
*Salaries for classified staff working fewer than 261 days will be prorated accordingly

Stipends (Annual):	
Associate's Degree	500
Bachelor's Degree	1,000
Master's Degree	1,500
Doctorate Degree	2,000
Employees will receive the highest educational stipend only.	
Education degrees must be from an accredited college or university.	

Historical Information:
Board approved 9/25/2015: 2% increase for all staff (2015/16)
Board approved 5/25/2016: 3% increase for all staff (2016/17)
Board approved 3/16/2017: Salary steps L7, L8 and L9
Board approved 4/13/2017: 3% increase for all staff (2017/18)
Board approved 5/16/2019: 3% increase for all staff effective 1/1/2019
Board approved 4/14/2022: 6% increase for all staff effective 1/1/2022
Board approved 3/09/2023: 8% increase for all staff effective 7/01/2022
Board approved 5/16/2024: 3% increase for all staff effective 7/01/2024

Salary column advancement effective July 1, 2019:

Advancement to Column L1 requires 3 years of full time service within the district at Column 5(E) provided he/she has earned an overall satisfactory evaluation for 3 years of service on Column 5(E).

Advancement to Columns L2 to L9 requires 3 years of full time service at each Salary Column.

^ Upon completing 3 years of service at Column L9, classified employees shall receive 3% salary increase provided he/she has earned an overall satisfactory evaluation for 3 years of service on Column L9.

~ Classified employees shall receive a second 3% salary increase increase, for a cumulative total of 6% of Column L9 upon completing 6 years of service at Column L9 provided he/she has earned an overall satisfactory evaluation for the immediate past three consecutive years.

Notes:

Salary columns 6(F), 7(G), 8(H), 9(I), 10(J), 11(K), 12(L), 13(M), and 14(N) have been renamed L1, L2, L3, L4, L5, L6, L7, L8, and L9 respectively effective July 1, 2019.

Rates shown are not necessarily the exact amount generated by the automated payroll system due to possible rounding.