



Mission Valley ROP

Law Enforcement/Homeland Security

Syllabus 2019-2020

Instructor Name: Sergeant Sal Sandoval #S33
Class Days & Hours: Monday, Tuesday, and Friday, 0745-0845 Hours
Wednesday 0745-0930 hours
Room Number: Newark Memorial High School (NMHS) #327

Overview of the Course

This course is designed as a comprehensive introduction to law enforcement and criminal justice/Homeland Security. This course explores the necessary skills, both physical and intellectual, to become a police officer. It is formatted to resemble a police academy. The general concepts of law enforcement are presented: laws of arrest, search and seizure, constitutional rights, history of law enforcement, physical agility (Pushups and other forms of physical exertion are used for physical agility training and discipline), and working knowledge of the duties of a police officer.

Prerequisites:

Mature Junior or Senior. (Sophomores may only be considered after an interview and with the endorsement of the school counselor and principal).

Course Objectives

- Introduction to police chain of command and police academy culture.
- Understand Leadership, Integrity, and the Code of Ethics
- Describe Crime and Criminal Justice
- Recognize the Nature and Extent of Crime and Victims
- Identify Criminal Laws
- Discuss the Police Organization, Role, and Function in Society
- Explain Issues in Policing
- Identify the Courts and Judiciary System
- Compare the Prosecution and the Defense Roles
- Describe the Pre-Trial Procedures
- Explain Criminal Trial Issues
- Recognize Punishment and Sentencing Guidelines
- Discuss Community Sentence Options
- Describe Correctional Institutions and Populations
- Identify Prison Life Elements and Influences
- Recognize the Juvenile Justice System
- Introduction to Homeland Security components and the Federal Law Enforcement structure



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NOTE: Uniform and grooming standards are a cornerstone to the image of law enforcement. These standards will be enforced in this class.

Text: Criminal Justice in Action – Larry K. Gaines | Roger LeRoy Miller

Additional supplemental textbook:

Policing America; Challenges and Best Practices—Kenneth J. Peak

(Each student will be issued a textbook for this course. It is each student responsibility to care for the textbook. Damaged or lost textbooks while be purchased by the student at Full Replacement Cost! Please care for your textbooks.)

Replacement cost is approximately \$80.00. A hold will be placed on your child's grade credits, diploma, transcripts, etc., if the textbook is not returned at the end of the year. Per the California Education Code, parents/guardians are responsible for the return of school property.

Required Text, Materials, Tools, Resources, Supplies/Equipment Needed:

- One inch three ring binder with (5) five clear pocket dividers
- Three ring binder paper
- Black or blue ink pens (No other color is authorized)
- Appropriate clothing/uniform for police culture training as directed by Sergeant Sandoval, including, belt, BDU pants, and shirt.
- During non-uniform instruction, appropriate clothing for police culture training as directed by Sergeant Sandoval.
- Textbooks and police equipment are supplied by the school.
- Students are expected to acquire a uniform consisting of a dark blue approved uniform shirt, black (Class D uniform) BDU pants, black basket weave belt with a chrome buckle, and black leather uniform boots (such as Response Gear or similar). Patches will be provided. The patches are to be sewn onto the uniform shirt. Acceptable uniforms are at Instructor's discretion and based on current market availability. (Note: Contact Sergeant Sandoval with financial questions)

Grading Policy

Grading is based on your completion of all assignments, attendance, participation and citizenship, and quizzes and tests. Any assignments turned in late will lose 10%. Your final grade in the course will be based on the following:

- Assignments and Presentations 20%
- Attendance, Participation and Citizenship 50%
- Quizzes and Tests 30%



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After your numerical grade has been calculated, your letter grade will be determined as follows:

- **A** 90-100% of the total percentage points possible
- **B** 80-89% of the total percentage points possible
- **C** 70-79% of the total percentage points possible
- **D** 60-69% of the total percentage points possible
- **F** 0-59% of the total percentage points possible

Students completing this course with a grade of “C” or better will receive a Mission Valley ROP Certificate of Completion listing competencies achieved in the course.

Attendance, Participation and Citizenship

This is an interactive class and the course work deals with issues that significantly affect a student’s success on the job. Much of the work will be done in class and is not necessarily written work. **Due to this factor, a student CANNOT pass this class if he/she does not participate as participation is graded with more emphasis.** Make up assignments will be given for excused absences only, which include medical, legal or bereavement circumstances. Failure to complete make up assignments will adversely affect your grade. If you are tardy or miss a Mission Valley ROP classes multiple times, you will lose units of credit and your grade will be adversely affected. Be advised that credits are earned by attendance only and cannot be made up.

Law Enforcement agencies seek responsible, honest and outgoing candidates. For this reason, these characteristics are requirements of this class and will be a significant portion of your grade. Law enforcement officers are held to a higher standard and for this reason, your instructors expect you to hold yourself to a higher standard. These skills are shown through your prompt attendance, active participation in the class, and demonstration of citizenship.

These characteristics will be judged on a point system. Each day you will start the class with 25 points. Violations will be deducted as follows:

Tardy for class—10 point violation

Violation of any class infraction—5 points

Violation of any class misdemeanor—10 points

Violation of any class felony—25 points

Be on time. The student will be required to author a classroom memorandum explaining the reason for any tardy or absence. Students are expected to be in class every day for the entire class period. Tardiness reduces instructional time and is disruptive to the



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classroom. Tardies may prevent the student from receiving a course certificate. (Being early to any appointment is an indicator of respect).

An advisory notice will be sent home for three consecutive unexcused class absences/missing more than 25% of the class time during a calendar month (excused or unexcused). Unexcused absences may be considered a 'cut' from class and will result in discipline. Credits are based on attendance and not on grades. An 'F' grade voids all credits. Perfect attendance certificates will only be issued to students who do not have absences or tardies.

Only notification from parents/school staff will be accepted for absences, being late to class, and leaving the class early. Points lost from these circumstances may be made up by contacting Sergeant Sandoval.

Classroom rules

Infractions

- Eating or drinking in the classroom, except when permitted by Sergeant Sandoval. (Bottled water is allowed.)
- Use of a personal electronic device without permission (i.e. iPod, cell phone, tablet, etc.)
- Grooming in class
- Talking out of turn
- Any other violation that disrupts the class or requires corrective action by an instructor

Misdemeanors

- Improper attire (any clothing with disrespectful or gang writing, clothing endorsing or tends to appear to endorse illegal drugs, or any violation of the Newark Memorial HS Dress Code).
- Continuous incidents of sleeping during class requiring action by an instructor.

Felonies

- Lying
- Cheating
- Disrespect. This includes directly disrespectful behavior to others in the class, or any display of racist, sexist or other hateful remarks or writings.
- Any participation in activities which bring dishonor to the class or law enforcement.

THE ACTIONS OF A LAW ENFORCEMENT STUDENT OUTSIDE OF THE CLASSROOM OR SCHOOL WILL AFFECT THE STUDENTS FUTURE IN THE CLASS



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AND MAY RESULT IN DISCIPLINE UPTO OR INCLUDING REMOVAL FROM THE COURSE.

Additional Rules and Expectations:

1. Students will be formed into Squads with a Squad Leader for each Squad.
2. The students are expected to follow directions from the Squad Leaders as if the direction was given by Sergeant Sandoval. Immaturity related to resistance of a peer supervisor will not be tolerated.
3. Uniform inspections will be conducted and non-compliance will result in a consequence including but not limited to physical training.
4. If a student is late to class (unexcused) or not in full uniform without an adequate reason (i.e. medical), they will do physical training.
5. Harassing/disrespectful behavior and swearing will not be tolerated and may result in removal from the course.
6. Anyone smelling of cigarette smoke or appearing under the influence of a controlled substance will not be allowed in class and will be processed by Sergeant Sandoval for criminal proceedings if they are warranted.
7. Students are expected to sign for equipment loaned out and to be responsible for the care, use, maintenance, and return of the equipment. Any damaged or unreturned equipment will be charged at replacement cost.
8. Electronic equipment (cell phones, game players, etc.) are not to be used during class time without permission from the instructor. Items may be confiscated and returned to a parent/guardian.
9. Report any unsafe situations or practices.
10. Mission Valley ROP is committed to preparing students for the workforce. This preparation includes technical skills as well as business ethics. Mission Valley ROP does not condone cheating and neither does the Law Enforcement Code of Ethics. Any student caught cheating on an exam or copying work from other students will be given NO warning, a failing grade, loss of credits, and will be removed from the course. There is no place in law enforcement for dishonesty.
11. Food or drinks will be allowed at the direction of Sergeant Sandoval. Failure to follow the direction of Sergeant Sandoval will result in the prohibition of food products in the classroom.

Guidelines:

1. A medical release from physical activities may be requested by the instructor.
2. There will be physical exercise weekly.
3. Work together as a team member except during testing.
4. Pushups are the standard discipline for many rule infractions.



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Class Events:

1. Attend a police training event.
2. Demonstrate learned skills to visitors and other schools.
3. Attend public events.

Should any special issues come up during the school year, please contact me by e-mail or phone to resolve the issue. I strive to introduce the students to all aspects which affect law enforcement in such a short amount of time. I want all students to be successful.

Instructor: Sergeant Sal Sandoval 510-578-4000 (Newark PD)

Email: ssandoval@mvrop.org
ssandoval@newarkunified.org

Videos and Presentations:

This class discusses several aspects of Law Enforcement which could be considered controversial. We show documentary videos, police training videos and photos, news clips, video surveillance footage, and other movie/videos that are graphic in nature to young adults and most people. It is important to note that some of the subjects are more intense than others. The justice system deals with a wide array of issues from littering to homicide. Additionally, lessons in forensic science are included. Particularly sensitive areas include homicide, sexual assault, suicide and child abuse. All of these items are related to specific lessons/learning blocks that are part of our course curriculum. Should you have any concerns or questions about this content, please contact Sergeant Sandoval for information or details of the content.

Students will be given the opportunity to relocate to another class for the duration of any lecture or video that they don't feel that they can deal with, but they will still be required to know the content for testing purposes.



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****By signing the permission slip below, you are allowing your student to view the content of this information similar to allowing the viewing of a R rated film.**

Note: Students and Parent/Guardian must sign the attached notice provided you understand the class syllabus.

I have read and agree to abide by the rules and regulations of the Law Enforcement/Homeland Security course as described in the above syllabus.

Print Student Name

Signature

Date

Print Parent/Guardian Name

Signature

Date

Parent email address

Contact phone number

Additional email address

Additional contact phone number